

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO  
HELD IN THE CITY HALL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE.,  
POLO, ILLINOIS, JANUARY 3, 2017.**

**INVOCATION:**

Mayor Doug Knapp gave invocation.

**PLEDGE OF ALLEGIANCE:**

Mayor Knapp led the Pledge of Allegiance.

**CALL TO ORDER:**

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m. on Tuesday, January 3, 2017.

**PRESENT:** Alderman Jim Busser, Alderman Phillip Peterson, Alderman Justin Grobe, Alderperson Cheryl Galor, Alderman Randy Schoon. Also present was Mayor Doug Knapp, Attorney Tom Suits and City Clerk Susie Corbitt.

**ABSENT:** Alderman Troy Boothe.

**APPROVAL OF THE 12/19/16 MINUTES OF THE REGULAR CITY COUNCIL  
MEETING:**

Alderman Randy Schoon made a motion to approve the December 19, 2016 minutes of the regular city council meeting as presented, seconded by Alderman Jim Busser. Ayes 5, nays 0. The motion carried by voice vote.

**CORRESPONDENCE:**

Mayor Knapp read a thank you from the Village of Shannon President Bonnie Foust for the chairs Chief Cavanaugh donated to the Shannon PD.

**COMMITTEE REPORTS:**

**Streets and Sidewalks:**

None.

**Finance & Ordinances:**

Alderman Phil Peterson reported on 12/20/16 the City wrote a check out of the Tax Increment Financing Fund account in the amount of \$11,388.95 to the Polo Community Unit School District 222 for the intergovernmental agreement between the City of Polo and the school district.

**Buildings and Grounds:**

None.

**Police:**

None.

**Sanitation:**

None.

**Parks & Pool:**

Alderman Cheryl Galor reported Swimming Pool Manager Kayla Bergstrom signed up to take the Star Guard certification for the swimming pool. This will assist her in teaching guards rescue along with handling emergency situations that arise and provide more contacts for Mrs. Bergstrom with others who run public swimming pools. Currently she is doing the on line training.

**Water & Sewer:**

Alderman Randy Schoon reported on 1/05/17 there will be a Water & Sewer committee meeting held at 3:00pm in city hall for the USDA Rural Development project.

**City Clerk's Report:**

City Clerk Corbitt reported lots of people have dropped off the water use site survey that Aqua Backflow sent out for the completion of the survey the IEPA has mandated the city to do.

**Police Chief's Report:**

Chief Kurt Cavanaugh reported on Dan Massey's toys for tots drive on how much fun this event was for everyone and that the PD assisted the Boy Scouts in delivering the donated presents.

**SAFETY AND ACCIDENT REPORTS:**

None.

**COMMENTS & QUESTIONS FROM THE PUBLIC:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**A. Consideration Bid Opening for the Sale of Municipal Real Estate Located at 104 W. Savanna Avenue.**

Mayor Knapp opened the one sealed bid received from Mr. Randall Gaul in the amount of \$3,301.00. Attorney Suits reported the bid had to be at least 80% of the appraisal value of \$7,500.00, which would be \$6,000.00. Attorney Suits reported we can go back to Mr. Gall since he was the only one who submitted a bid and explain the situation in case he wants to resubmit. Alderman Justin Grobe will go back to Mr. Gall to inform him he needs to have an offer of at least \$6,000.00 if he is still interested in purchasing the property.

**B. Consideration & Possible Action on the Bid Awarding for the Sale of Municipal Real Estate Located at 104 W. Savanna Avenue.**

No action taken.

C. Consideration & Possible Action on Willett Hofmann & Associates, Inc. Engineering Proposal for the Design and Bidding on Electrical Upgrades at Polo Community Park and Millard Deuth Park.

Alderswoman Galor reported these upgrades have needed to be done for years, stating this is a big project especially at Community Park.

Aldersperson Cheryl Galor made a motion to accept the engineering proposal from Willett, Hofmann & Associates for engineer design and bidding services for electrical upgrades to Polo Community Park and Millard Deuth Park in the amount of \$8,000.00, seconded by Alderman Jim Busser. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe absent, Aldersperson Cheryl Galor yes. The motion carried.

D. Consideration & Possible Action on Resolution 17-01, Release of Closed Session Minutes.

Alderman Randy Schoon made a motion to accept Resolution 17-01, release of the closed session minutes as presented, seconded by Aldersperson Cheryl Galor. Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe absent, Aldersperson Cheryl Galor yes, Alderman Randy Schoon yes. The motion carried.

E. Consideration & Possible Action on Resolution 17-02, Authorizing the Destruction of Audio Recordings of the Closed Minutes.

Alderman Randy Schoon made a motion to accept Resolution 17-02, authorizing the destruction of audio recordings of closed session minutes as presented, seconded by Alderman Jim Busser. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe absent, Aldersperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes. The motion carried.

F. Consideration & Possible Action on Resolution 17-03, 2017 MFT Maintenance of Streets.

Alderman Jim Busser made a motion to accept Resolution 17-03, 2017 Maintenance of Streets in the amount of \$35,000.00 as presented, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Justin Grobe yes, Alderman Troy Boothe absent, Aldersperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes. The motion carried.

G. Consideration & Possible Action on Hiring of Mr. Justin Diehl as a Part Time Police Officer.

Chief Cavanaugh reported Mr. Justin Diehl is an Ogle County Sherriff and a fine young man who lives in Polo.

Alderman Jim Busser made a motion to hire Mr. Justin Diehl as a part time police officer at \$20 an hour, seconded by Aldersperson Cheryl Galor. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Troy Boothe absent, Aldersperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes. The motion carried.

H. Consideration & Possible Action on Resolution 17-04, Travel Expense Control Act.

The council just received this resolution this evening so will review it and place on the next city council agenda for possible approval.

City Attorney Suits reported some of the actual policy sections need to be amended and the committee will meet and look at this for recommendations.

I. Consideration & Possible Action on Resolution 17-05, Polo School Choice Week.

Mayor Knapp read Resolution 17-05, declaring the week of January 22-28, 2017 as Polo School Choice Week. Alderman Randy Schoon accepted resolution 17-05 declaring January 22-28, 2017 as Polo School Choice Week as presented, seconded by Alderman Justin Grobe. Ayes 5, nays 0. The motion carried by voice vote.

**OTHER BUSINESS:**

None.

Alderman Randy Schoon made a motion to adjourn at 7:33pm. seconded by Alderman Justin Grobe. Ayes 5, nays 0. The motion carried by voice vote.

Respectfully submitted,  
Susie Corbitt, MMC