

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY HALL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, FEBRUARY 6, 2017.

INVOCATION:

Mayor Doug Knapp gave invocation.

PLEDGE OF ALLEGIANCE:

Mayor Knapp led the Pledge of Allegiance.

CALL TO ORDER:

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m.on Monday, February 6, 2017.

PRESENT: Alderman Jim Busser, Alderman Phillip Peterson, Alderman Justin Grobe, Alderman Troy Boothe, Alderperson Cheryl Galor, Alderman Randy Schoon. Also present was Attorney Tom Suits, Mayor Doug Knapp and City Clerk Susie Corbitt.

ABSENT: None.

APPROVAL OF THE 1/16/17 MINUTES OF THE SPECIAL CITY COUNCIL MEETING:

Alderman Randy Schoon made a motion to approve the January 16, 2017 minutes of the special city council meeting, seconded by Alderman Troy Boothe. Ayes 6, nays 0. The motion carried by voice vote.

APPROVAL OF THE 1/16/17 MINUTES OF THE REGULAR CITY COUNCIL MEETING:

Alderman Troy Boothe made a motion to approve the January 16, 2017 minutes of the regular city council meeting, seconded by Alderperson Cheryl Galor. Ayes 6, nays 0. The motion carried by voice vote.

APPROVAL OF THE 1/16/17 MINUTES OF THE CLOSED SESSION CITY COUNCIL MEETING:

Alderman Jim Busser made a motion to approve the January 16, 2017 minutes of the closed session city council meeting, seconded by Alderman Troy Boothe. Ayes 6, nays 0. The motion carried by voice vote.

CORRESPONDENCE:

Mayor Knapp read a thank you from the Boy Scout Arrow of Light Den Pack 337 for holding the mock city council meeting.

COMMITTEE REPORTS:

Streets and Sidewalks:

None.

Finance & Ordinances:

Alderman Phil Peterson reported on 2/1/17 the City transferred \$1,190.51 out of the tax increment financing fund and deposited in the Christopher J. Eaton Special Account, then a check was issued out of this account to Mr. Chris Eaton. This was the 2015 payable in 2016 TIF developer's reimbursement for the laundromat and car wash.

Alderman Peterson reported that the ordinance committee met on January 28th with himself as chair, Aldermen Boothe and Schoon, City Clerk Corbitt & Chief Cavanaugh. They discussed curfew laws, garage sales, discarded junk, abandoned vehicles and decided Chief Cavanaugh will address these violations as needed. Everyone felt our ordinance book did not need to be amended, that the laws just need to be enforced.

Buildings and Grounds:

Alderman Justin Grobe reported there was one building permit approved for an addition to a garage.

Police:

None.

Sanitation:

None.

Parks & Pool:

None.

Water & Sewer:

Alderman Randy Schoon reported in each mail box everyone has a copy of all the costs without the sludge beds, but adding the sewer lining for the USDA Rural Development project.

City Clerk's Report:

City Clerk Susie Corbitt reported the city's audit is scheduled for May 22 – 26, 2017.

Paperwork is arriving for the 2020 US Census to be completed by the city clerk. It is estimated that it should take approximately 21 hours to complete the task this summer and early fall. There will be workshops put on by the US Census that the new city clerk will need to attend this summer. It is also budget time so start thinking about working on each department budgets.

Clerk Corbitt reported the large copy machine in city hall was down for a couple of days with the cost of the part at over \$700.00, but we have a maintenance agreement we pay each month of \$79.00, which covers all parts and all ink jets so we did not have to pay for the parts and labor.

Police Chief's Report:

Chief Kurt Cavanaugh reported Tim Rockwood is in PTI doing well with his spirits high. He went on to say that the construction in the police building is going well, but it does not really affect the daily activities.

SAFETY AND ACCIDENT REPORTS:

Alderman Troy Boothe reported Tim Rockwood was at PTI, while in boxing training he was very briefly knocked out, and then sent to the hospital in Springfield to be examined, but released.

COMMENTS & QUESTIONS FROM THE PUBLIC:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:**A. Consideration & Possible Action on Ordinance 17-02, an Amendment to the Polo Code of Ordinance to Chapter 112.43, After Hours.**

The Polo City Council accepted the first reading of ordinance 17-02, an amendment to the Polo Code of Ordinance to Chapter 112.43. This would allow patrons to leave a bar establishments one half hour after the last call.

B. Consideration & Possible Action on Ordinance 17-03, an Amendment to the Polo Code of Ordinance to Chapter 80.05, Section C, Renewal Date

The Polo City Council accepted the first reading of ordinance 17-03, an amendment to the Polo Code of Ordinance to Chapter 80.05; Section C, for renewal date of the golf cart permits to change from May 1 to April 30 to a calendar year renewal of January 1 to December 31.

C. Consideration & Possible Action on Adopting a Travel Expense Policy.

Alderman Randy Schoon made a motion to approve the travel expense policy as presented, seconded by Alderman Troy Boothe. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes. The motion carried.

D. Consideration & Possible Action on Paying the Water/Sewer and Street Superintendent's Salary versus an Hourly Rate.

Alderman Schoon stated there are two questions he has been asked with concerning the two employees changing to salary; if they are required to punch in and since they are salary can they take their vehicles home now. Alderman Schoon does not feel this is necessary to take city vehicles home and everyone felt they need to continue punching in on the time cards so as to track how much time over forty hours is actually worked.

Alderman Troy Boothe made a motion to pay Water & Sewer Superintendent Mike Mumford a salary of \$65,000.00 per year and Street Superintendent Kendall Kyker \$48,000.00 salary per year, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes. The motion carried.

E. Consideration & Possible Action on a Request from the Polo Chamber of Commerce for the August 12, 2017 Car, Truck and Bike Show.

The Polo Chamber of Commerce will be holding their 28th annual car show on August 12, 2017. They are requesting street closures for the use of city streets in the downtown area from the alley on West Mason Street in front of On Any Sunday to the highway, then east to Jefferson Avenue, North Franklin Avenue at the post office alley south to Colden Street and Green Avenue south of the alley behind DAD's Bar & Grill to East Colden Street. They would also like to use the public parking lot east of DAD's Bar & Grill and if there is an overflow of entries Jefferson Avenue north to King Street along with the empty lot where the old hotel was at the corner of E. Mason Street and N. Jefferson Avenue.

They also requested the use of twelve (12) picnic tables that belong to the city along with the use of the Louise D. Quick Park. An application for a 50/50 raffle permit will be applied for this event at a later date. All proper certificates of insurance showing the City of Polo as the additionally insured and endorsement documents will be provided to the City Clerk's office thirty days ahead of the event.

Consensus of the Polo City Council is to allow this request.

F. Consideration & Possible Action on the Possible Sale of Municipal Property Located at 104 West Savanna Street.

The new land appraisal with the need of an easement has not been received by the City Council yet, so no action taken.

OTHER BUSINESS:

Alderman Troy Boothe made a motion to adjourn at 7:21pm to adjourn out of the regular session meeting, seconded by Alderman Randy Schoon. Ayes 6, nays 0. The motion carried.

Respectfully submitted,
Susie Corbitt, MMC