

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY HALL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, FEBRUARY 21, 2017.**

**INVOCATION:**

Mayor Doug Knapp gave invocation.

**PLEDGE OF ALLEGIANCE:**

Mayor Knapp led the Pledge of Allegiance.

**CALL TO ORDER:**

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m.on Tuesday, February 21, 2017.

**PRESENT:** Alderman Jim Busser, Alderman Phillip Peterson, Alderman Justin Grobe, Alderman Troy Boothe, Alderperson Cheryl Galor, Alderman Randy Schoon. Also present was Attorney Tom Suits, Mayor Doug Knapp and City Clerk Susie Corbitt.

**ABSENT:** None.

**APPROVAL OF THE 2/6/17 MINUTES OF THE SPECIAL CITY COUNCIL MEETING:**

Alderman Randy Schoon made a motion to approve the February 6, 2017 minutes of the special city council meeting, seconded by Alderperson Cheryl Galor. Ayes 6, nays 0. The motion carried by voice vote.

**APPROVAL OF THE JANUARY 2017 TREASURER'S REPORT TO FILE FOR AUDIT:**

Alderperson Cheryl Galor made a motion to approve the January 2017 treasure's report to file for audit as presented, seconded by Alderman Justin Grobe. Ayes 6, nays 0. The motion carried by voice vote.

**APPROVAL OF THE LIST OF BILLS:**

Mayor Knapp asked if there were any bills to add to the list of bills: Alderman Phil Peterson added a bill to Humana Insurance Company for the health, dental and life insurance in the amount of \$12,996.31 for all departments and Alderman Troy Boothe added bills to Galls in the amount of \$70.61 and one to Taser International in the amount of \$52.38 both for the PD. Alderman Jim Busser made a motion to approve the list of bills as amended, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes. The motion carried.

**CORRESPONDENCE:**

City Clerk Corbitt read a thank you from the Girls Scouts Troop #533 addressed to the city clerk thanking her for sharing her knowledge and viewing the City of Polo "Behind the Scenes," when they visited city hall for their Girl Scout meeting recently.

## **COMMITTEE REPORTS:**

### **Streets and Sidewalks:**

None.

### **Finance & Ordinances:**

Alderman Phil Peterson reported today the city cashed in IEPA Loan Reserve CD #18789 in the amount of \$115,054.35 out of the IEPA Investments and deposited it into the enterprise checking account to assist covering the IEPA loan payment in the list of bills this evening for \$195,342.20. He also reported the City received a memorial from the Robert Boothe family in the amount of \$230.00 for the Polo Parks.

### **Buildings and Grounds:**

None.

### **Police:**

None.

### **Sanitation:**

None.

### **Parks & Pool:**

Alderman Cheryl Galor reported the Park Board meeting was held last Wednesday, they are excited with this warm weather, they threw some ideas around for the new season and softball will start soon.

### **Water & Sewer:**

Alderman Randy Schoon reported on a meeting for the Greenvision LLC on March 21, 2017 at noon at the Rock Falls city hall. This program has great possibilities for the local Bio-Solids disposal programs. Alderman Schoon urged everyone who could attend to go stating, Mike Mumford, Cale Fry, Susie Corbitt, himself and hopefully Mayor Knapp will be attending.

### **City Clerk's Report:**

City Clerk Susie Corbitt reported she is working on a matching grant through ComEd to hopefully assist with the electrical upgrades at the parks. One estimate for the repair from Willett, Hofmann & Associates was \$21,500.00 for Community of Park, and the other was for Millard Deuth Park at \$15,500.00.

Clerk Corbitt reported we will be going into closed session at the March 6, 2017 city council meeting to discuss any pay increases in order to be able to complete the budget. The budget committee meeting will be held starting the week of March 13<sup>th</sup>, the first reading of the budget is not done until the last meeting in April and then passage at the first council meeting of May.

### **Police Chief's Report:**

Chief Kurt Cavanaugh reported he spoke with Officer Tim Rockwood and he did get certified for his physical fitness exam requirements at the Illinois State Police Academy that he missed due to

his injury several weeks ago. He reported the construction is mostly done in the PD office and he is busy putting everything back in place in the building.

**SAFETY AND ACCIDENT REPORTS:**

None.

**COMMENTS & QUESTIONS FROM THE PUBLIC:**

None.

**UNFINISHED BUSINESS:**

A. Consideration & Possible Action on Ordinance 17-02, an Amendment to the Polo Code of Ordinance to Chapter 112.43, After Hours.

This amendment would allow patrons to leave a bar establishments one half hour after the last call.

Alderman Randy Schoon made a motion to approve ordinance 17-02, an amendment to the Polo Code of Ordinance to Chapter 112.43 as presented, seconded by Alderman Jim Busser. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes. The motion carried.

B. Consideration & Possible Action on Ordinance 17-03, an Amendment to the Polo Code of Ordinance to Chapter 80.05, Section C, Renewal Date.

Alderman Troy Boothe made a motion to approve the first reading of ordinance 17-03, an amendment to the Polo Code of Ordinance to Chapter 80.05; Section C, for renewal date of the golf cart & UTV's permits to change from May 1 to April 30 to a calendar year renewal of January 1 to December 31 as presented, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion: Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes. The motion carried.

C. Consideration & Possible Action on the Possible Sale of Municipal Property Located at 104 West Savanna Street.

The seconded land appraisal was received by the City Council in the amount of \$3,500.00 for the old water tower property located at 104 W. Savanna Street. Mr. Randy Gaul's bid offer of \$3,301.00 is within the 80% of the assessed value. The accepted bid needs to be at least 80% of the appraised value. Neither the bidder nor the Appraiser knew there was a water line that runs part way through the property, which lowered the value from the original appraisal.

Alderman Jim Busser made a motion to accept Mr. Randy Gaul's bid of \$3,301.00 for the city property located at 104 West Savanna Street, seconded by Alderman Justin Grobe. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes. The motion carried.

Attorney Suits reported a separate easement agreement will be put together, which should state the city could discontinue the easement if they choose to remove the water line at any point.

## **NEW BUSINESS:**

### **A. Consideration & Possible Action on a Petition Filed with the Ogle County Planning and Zoning Department by Mr. Darrel Heath for a Variation to Allow a Dwelling Addition at 13194 West Milledgeville Road.**

Since the City of Polo has the right to object to projects done in the county if they are within a mile and a half out of the Polo Corporate limits, any county planning & zoning requests need to be viewed by the city to see if there are any objections. Consensus of the City Council is there is no objection to Mr. Darrell Heath to allow an addition to a dwelling at 13194 West Milledgeville Road.

### **B. Consideration & Possible Action on Quotes from Saunders Plumbing & Heating Inc. and Mr. Randall Gaul for a New Furnace in City Hall.**

Alderman Justin Grobe reported the warranty is better with Mr. Gaul's unit than Saunders Plumbing, with 20 years on the Carrier and 10 year on the Heil, along with more BTU's on Mr. Gaul's. He went on to report this Carrier is a single stage, which is easier to repair if need be.

Saunders Plumbing submitted a quote in the amount of \$5,244.00 for a new Heil furnace and air conditioning for city hall. Mr. Gaul submitted a quote for a Carrier high efficiency furnace in the amount of \$2,182.00 and a new air conditioning unit in the amount of \$2,860.00 or \$5,042.00.

Alderman Justin Grobe made a motion to accept Mr. Randy Gaul's quote of \$5,042.00 for a new Carrier High Efficiency gas furnace and a new air conditioning unit for city hall, seconded by Alderman Troy Boothe. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderman Cheryl Galor yes, Alderman Randy Schoon no. The motion carried.

### **C. Consideration & Possible Action on Proposed Amendments to the Polo Employee Handbook.**

Alderman Troy Boothe reported there are some small changes in wording for supervisory pay and time clock punch in requirements. One major change is for a police officer when they are scheduled to work on a day celebrated as a holiday and takes a vacation day; the officer will receive full pay for the vacation day, plus the additional 8 hours for the holiday even though they do not work or 20 hours total if using 12 hours of vacation time. Previously they were paid for the holiday plus only 4 hours of vacation for a 12 hour day instead of 20 hours of pay. Lengthy discussion was held on which changes to approve and consensus is to pay the requested vacation plus the 8 hour day for the holiday.

City Clerk Corbitt felt a complete corrected copy should be presented at the next meeting for possible approval. She also reported each full time employee has a copy of the proposed changes in which the handbook states they need to be notified before any changes are made.

### **D. Consideration & Possible Action on a Quote from Wilo USA, LLC for the Replacement of a Submersible Lift Station Pump for the WWTP in the Amount of \$5,392.00.**

Alderman Randy Schoon explained that this pump actual cost is \$16,800.00, but a 50% warranty price of \$4,452, 00, plus \$500 for an inspection fee and an additional freight charge of \$440.00 for a total of \$5,392.00 which is being presented to the city. He explained the influent pump had something stuck and continued to run, then got hot and stopped working. He went on

to say with this we are down to only two pumps right now and will have a significant issue if we receive heavy rains.

Alderman Jim Busser made a motion to accept a quote from Wilco USA, LLC in the amount of \$5,392.00 for a submersible lift station pump, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes. The motion carried.

E. Consideration & Possible Action on Hiring the Swimming Pool Manager, Assistant and the Superintendent of Parks and Assistant for the 2017 Season.

The Park Board met and made a recommendation to hire Pool Manager Kayla Bergstrom, assistant pool manager, Sherri Wakenight, Park Maintenance Supervisor Vern Shetler and assistant Judy Shipman for the 2017 season. Alderperson Galor reported this recommendation was actually given at the October 19, 2016 Park Board meeting to hire for the 2017 year.

Alderperson Cheryl Galor made a motion to hire Vern Shetler as the superintendent of park maintenance, Judy Shipman as the park assistant and Sherri Wakenight as the swimming pool assistant to the pool manager for the 2017 season, seconded by Alderman Phil Peterson. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes. The motion carried.

Alderperson Cheryl Galor made a motion to hire Kayla Bergstrom as the pool manager for the 2017 pool season, contingent on getting bonding, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Justin Grobe abstain, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes. The motion carried.

Alderman Troy Boothe stated he wants on the record stating the newspaper's have stated negative comments over the last years concerning the hiring of Kayla Bergstrom, but last year the city had the largest sales recorded, and largest volume's of attendance. Alderperson Cheryl Galor reported they want to expand on swim lesson at the pool and will be painting the fence around the baby pool before the season starts. Kayla Bergstrom is in the middle of a course to become certify, so she can certify the life guards.

**OTHER BUSINESS:**

Mr. Tim Kyker was present reporting on an update for his property located on North Adams Street, on 2/3/17 in court a Judge took an advisement and he hopes to make a decision at the March 2, 2017 court date. He is trying to clean up the basement stairway and the property but having some issues with items wet and frozen so it has made it difficult for removal.

Alderman Troy Boothe made a motion to adjourn at 7:55pm out of the regular session meeting, seconded by Alderman Phil Peterson. Ayes 6, nays 0. The motion carried.

Respectfully submitted,  
Susie Corbitt, MMC