

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY HALL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, MARCH 5, 2018.**

**INVOCATION:**

Mayor Knapp gave the invocation.

**PLEDGE OF ALLEGIANCE:**

Mayor Knapp led the Pledge of Allegiance.

**CALL TO ORDER:**

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m. on Monday March 5, 2018.

**PRESENT:** Alderman Jim Busser, Alderman Phillip Peterson, Alderman Justin Grobe, Alderman Troy Boothe, Alderman Keith Chesnut and Alderman Randy Schoon. Also present was Mayor Doug Knapp, Attorney Tom Suits and City Clerk Sydney Bartelt.

**ABSENT:** None.

**APPROVAL OF THE MINUTES OF THE 2/20/2018 REGULAR CITY COUNCIL MEETING:**

Alderman Schoon made a motion to approve the February 20, 2018 minutes of the regular city council meeting, seconded by Alderman Chesnut. Ayes 6, nays 0. The motion carried by voice vote.

**CORRESPONDENCE:**

**COMMITTEE REPORTS:**

**Streets and Sidewalks:**

None.

**Finance & Ordinances:**

None.

**Buildings and Grounds:**

None.

**Police:**

Chief Cavanaugh is currently on vacation and after his return they will be scheduling interviews for the 5<sup>th</sup> officer.

**Sanitation:**

None.

**Parks & Pool:**

None.

**Water & Sewer:**

None.

**City Clerk's Report:**

The city's audit is scheduled for May 21-25, 2018.

**Police Chief's Report:**

None.

**SAFETY AND ACCIDENT REPORTS:**

None.

**COMMENTS & QUESTIONS FROM THE PUBLIC:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**A. Consideration & Possible Action on a Request from the Polo Chamber of Commerce for the August 11, 2018 Car, Truck and Bike Show.**

The Polo Chamber of Commerce will be holding their 29<sup>th</sup> annual car show on August 11, 2018. They are requesting street closures for the use of city streets in the downtown area from Mason Street east of Route 26 to Jefferson Avenue, Franklin and Green Avenues south of the alley to Colden Street, the city parking lot east of Dad's Bar & Grill. If they have overflow, they are also requesting use of Jefferson Avenue north to King Street and the empty lot on the corner of East Mason and North Jefferson. They also requested the use of twelve (12) picnic tables that belong to the city along with the use of the Louise D. Quick Park. An application for a 50/50 raffle permit will be applied for this event at a later date. All proper certificates of insurance showing the City of Polo as the additionally insured and endorsement documents will be provided to the City Clerk's office thirty days ahead of the event.

Along with requesting use of the downtown area, the committee is also wishing to have a special ordinance for the day that would allow attendees to leave the taverns with alcoholic beverages in plastic containers. The allowable area would be limited to the designated car show area and food court. The attendees would be carded and provided a wristband that must be worn if possessing an alcoholic beverage in the outdoor area of the car show.

Consensus of the Polo City Council is to allow this request. Attorney Suits will draft up a special ordinance to allow alcoholic beverages for this request.

**B. Consideration & Possible Action on a Sales Tax Rebate for Tushar Patel.**

Due to the weather, Tushar was unable to make it. He will bring this up at the first council meeting in April.

**C. Consideration & Possible Action on a Report from the Ogle County Economic Development Program.**

Due to the weather, Susie Corbitt was unable to make it. She has reports that she will put in the aldermen's boxes the information from the Ogle County Economic Development Program meeting.

**D. Consideration & Possible Action on a Request from Mrs. Rachael Rogers for a Vacation of the Old Railroad Property West of 324 N. Jefferson Avenue, Owned by the City of Polo.**

Consensus of the Polo City Council is to approve this. Attorney Suit's will need to draft an ordinance to proceed with this vacation request from Mrs. Rogers.

**E. Consideration & Possible Action on Possible Raises for the City Employees- Clerical, Police, Streets, Parks/ Pools and Water/Sewer Departments.**

The City Council will be going into closed session to discuss raises.

**F. Consideration & Possible Action on Pay Request #6 for Contract No. 1 & Willett Hofmann & Associates Engineering Invoices.**

This pay request will be postponed until the next City Council meeting.

**G. Consideration & Possible Action on the Diving Boards at the Polo Pool.**

Kayla received a consulting agreement from an engineer out of Sioux City, WI. The consulting would cost \$3,800. We would then need a certified contractor to install a diving board. Alderman Schoon made a motion to authorize Mayor Knapp to sign a consulting agreement with Ramaker & Associates, Inc., seconded by Alderman Busser.

Mayor Knapp requested the City Clerk call roll on the motion. Alderman Peterson yes, Alderman Grobe yes, Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, and Alderman Busser yes. The motion carried.

#### **OTHER BUSINESS:**

Alderman Schoon made a motion to adjourn at 7:48 pm to go into closed session to discuss 5 ILCS 120/2 (c) (21) Discussion of minutes lawfully closed under this act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and 5 ILCS 120/2(c)(1) Employee hiring, Firing, Compensation (Clerical, Police, Streets, Parks/ Pools and Water/Sewer), Discipline and Performance, seconded by Alderman Grobe. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Grobe yes, Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, Alderman Busser yes, and Alderman Peterson yes. The motion carried.

The Polo City Council returned to the regular City Council meeting at 8:28pm.

Mayor Knapp requested the City Clerk call roll for those present.

PRESENT: Alderman Phillip Peterson, Alderman Jim Busser, Alderman Justin Grobe, Alderman Troy Boothe, Alderman Keith Chesnut and Alderman Randy Schoon. Also present was Attorney Tom Suits, Mayor Doug Knapp and City Clerk Sydney Bartelt.

ABSENT: None.

#### **Consideration & Possible Action on Raises for the City Employees-Clerical, Police, Streets, Parks/Pools and Water/Sewer Departments.**

Alderman Busser made a motion to give new lifeguards an hourly rate of \$9.00 and experienced lifeguards an hourly rate of \$9.50, seconded by Alderman Peterson. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Troy Boothe yes, Alderman Keith Chesnut yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes, and Alderman Justin Grobe yes. The motion carried.

Alderman Busser made a motion to give Kayla Bergstrom and Shari Wakenight a \$1.00 raise, seconded by Alderman Grobe. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Keith Chesnut yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, and Alderman Troy Boothe yes. The motion carried.

Alderman Busser made a motion to give Vern Shetler and Judy Shipman a \$0.50 raise, seconded by Alderman Grobe. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, and Alderman Keith Chesnut yes. The motion carried.

Alderman Schoon made a motion to give Nathan Millard a \$1.00 raise, seconded by Alderman Busser. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderman Keith Chesnut yes, Alderman Randy Schoon yes. The motion carried.

Alderman Busser made a motion to give Sydney Bartelt a \$1.00 raise, seconded by Alderman Boothe. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderman Keith Chesnut yes, Alderman Randy Schoon yes, and Alderman Jim Busser yes. The motion carried.

Alderman Boothe made a motion to give Troy Randall and Tim Rockwood a \$1.00 raise, seconded by Alderman Chesnut. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderman Keith Chesnut yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, and Alderman Phillip Peterson yes. The motion carried.

Alderman Busser made a motion to give Sheryl Gilbert a \$0.75 raise, seconded by Alderman Chesnut. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Troy Boothe yes, Alderman Keith Chesnut yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, and Alderman Phillip Peterson yes, and Alderman Justin Grobe yes. The motion carried.

Alderman Schoon made a motion to adjourn the regular City Council meeting at 8:34pm, seconded by Alderman Busser. Ayes 6, nays 0. The motion carried.

Respectfully submitted,  
Sydney Bartelt  
City Clerk

**ATTEST:** \_\_\_\_\_

**MAYOR:** \_\_\_\_\_

**CITY CLERK:** \_\_\_\_\_

**(SEAL)**