

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY HALL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, MARCH 6, 2017.

INVOCATION:

Mayor Doug Knapp gave invocation.

PLEDGE OF ALLEGIANCE:

Mayor Knapp led the Pledge of Allegiance.

CALL TO ORDER:

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m.on Monday March 6, 2017.

PRESENT: Alderman Phillip Peterson, Alderman Justin Grobe, Alderperson Cheryl Galor and Alderman Randy Schoon. Also present was Attorney Tom Suits, Mayor Doug Knapp and City Clerk Susie Corbitt.

ABSENT: Alderman Jim Busser and Alderman Troy Boothe.

APPROVAL OF THE 2/21/17 MINUTES OF THE SPECIAL CITY COUNCIL MEETING:

Alderman Randy Schoon made a motion to approve the February 21, 2017 minutes of the regular city council meeting, seconded by Alderperson Cheryl Galor. Ayes 4, nays 0. The motion carried by voice vote.

CORRESPONDENCE:

None.

COMMITTEE REPORTS:

Streets and Sidewalks:

None.

Finance & Ordinances:

None.

Buildings and Grounds:

None.

Police:

In the absence of Alderman Troy Boothe, Alderman Phil Peterson reported that Sergeant Dennis Christen and Officer Timothy Rockwood completed the Illinois State Police LTFA Initial course. Officer Rockwood also completed the FEMA National Incident Management System (NIMS) introduction course.

Sanitation:

None.

Parks & Pool:

Aldersperson Cheryl Galor reported Vern Shetler starts working next Monday and that there will be a park board meeting on the 15th.

Water & Sewer:

Alderman Randy Schoon reminded the council of the meeting for the Bio Waste Conversion at Rock Falls City Hall at noon on the 21st.

City Clerk's Report:

City Clerk Corbitt reported the budget dates can be set up after tonight if a decision is made on any raises for city employees. She will be attending the GIS Mapping meeting this Thursday in Rochelle.

Police Chief's Report:

Chief Kurt Cavanaugh reported that he held their first department meeting in the new conference room. Officer Rockwood has three weeks of PTI left after this week.

SAFETY AND ACCIDENT REPORTS:

None.

COMMENTS & QUESTIONS FROM THE PUBLIC:

None.

UNFINISHED BUSINESS:

A. Consideration & Possible Action on an Amendment to the Polo Employee Handbook.

Alderman Randy Schoon made a motion to approve the amendments to the Polo employee handbook as presented, seconded by Aldersperson Cheryl Galor. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Troy Boothe absent, Aldersperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser absent, Alderman Phillip Peterson yes, Alderman Justin Grobe yes. The motion carried.

NEW BUSINESS:

A. Consideration & Possible Action on Amendment #1 between the City of Polo and Willett, Hofmann & Associates Engineering Agreement for the Additional Sanitary Sewer Lining and Deletion of the Sludge Beds for the USDA Rural Development Project.

Willett, Hofmann & Associate engineer Matt Hansen was present to explain the amendment to the engineer agreement. He reported at the last USDA Rural Development committee meeting we sent in the amendment to modify the preliminary engineer report, then added in the sanitary lining work along with deleting the sludge bed project. USDA Rural Development has given approval for the modification. Attorney Suits has the right of way done and it has been submitted for review and approval. Field work, manhole inspections were verified, they wheel reeled the distances for the manholes, which are all done. Construction drawings are completed and the specifications are being completed. The manhole lining will be contract #2; the larger contract is Number #1, which includes the Maple Avenue water project, South Congress Avenue lift station and sewer on West Oregon Street. They are merging some contract documents, hopefully will be submitted to USDA this week, but a few modifications

have to be resubmitted. Mr. Hansen reported this should be a four to five month project for completion.

The agreement presented this evening takes the sludge beds out of the engineering agreement. Basic service is what is being modified by pulling out the design for sludge drying beds and showing the additional service for the lining. He went on to say the USDA may be willing to pay for the design of the sludge drying beds if there is any contingency funds left. If down the road we would plan to do the sludge beds at a later date the design would still be good, but there may need to be a new EPA permit applied for.

Alderman Randy Schoon made a motion to approve Amendment #1 with the City of Polo and Willett, Hofmann & Associates engineering agreement for the additional sanitary sewer lining and deletion of the sludge beds for the USDA Rural Development project as presented with an additional cost of \$50,837.00, seconded by Alderperson Cheryl Galor. Mayor Knapp requested the City Clerk call roll on the motion; Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser absent, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe absent. The motion carried.

B. Consideration & Possible Action on Mr. Richard Hess & the City of Polo Default Order Authorizing Demolition of a House Located at 506 West Fulton Street.

City Attorney Tom Suits explained the court order that was given on January 19, 2017 with an order for an application for order authorizing repair or demolition at 506 West Fulton Street. The defendant, Federal National Mortgage Association did not show up in court and was found in default, and then the default order authorizing demolition was given by the Ogle County courts on February 23, 2017. That was the same time Judge Hansen entered the order for the city to demolish the house and restore the site. The next court date is May 17, 2017, Attorney Suits hopes everything is done so we can file all paid invoices and at that point enter a judgment for the city with a municipal lien. City Clerk Corbitt reported she contacted Nicor a week ago and they reported it will be four to six weeks before the disconnect can be done, with a cost of \$934.00 to do so. Discussion on who needs to be the contact for demolition quotes with Attorney Suits stating he feels we need to get two to three quotes. City Clerk Corbitt will send letters for demolition quotes with Bocker, Gray and Bill's Excavating for the demolition of the house, garage, removal of materials, restoration of the site with clean fill, top soil and seeding.

C. Consideration & Possible Action on a Proposal for Economic Development Services to be Shared by Municipalities, Ogle County and Corporations.

City Clerk Susie Corbitt reported on the meeting held for the Ogle County CORE (Creating opportunities for retention and expansion) planning group of which she is a member. Ogle County Board member Greg Sparrow is the chairman of this group. Ogle County Board Chairman Gouker and Vice Chair John Finrock, Jason Anderson, mayors and city clerks were also present. The importance of the need was discussed to have a LOIS designee to be trained and insert the data into the State of Illinois programs from each municipality, which would be for available for land, buildings, infrastructure, rails, etc. for economic development possibilities. At this time Susie Corbitt will be the LOIS representative for Polo. The LOIS information would be placed on the city website for interested businesses to go directly to when searching for a new location.

Mr. Chris Manheim was invited to attend this meeting and asked for a proposal to provide economic development strategic planning services to Ogle County. Discussion was held

that we need to learn how to leverage what we have to entice business. Mr. Manheim and his partner have over 84 years experience in working with economic development. They will analyze each individual community for our needs and possibilities. This would enhance what the Polo Economic Development Corporation is doing. They will assist with economic development projects that will include negotiations, the periodic assessment and evaluation of County and other government incentives. The cost would not exceed \$4,000.00 a month or \$100 an hour. How this would be paid for still needs to be determinate, but the CORE Committee wants feedback as to if Polo would be interested in collaborating with them. Right now they are looking at possibly the County paying a portion, ComEd, Nicor and the municipalities that are willing. Tonight does not need a formal action, but just consensus that we would consider this.

Consensus of the Council is to report we are interested in getting involved. Alderman Schoon stated he would like to get involved, with possibly other aldermen with this group, but need to see the financial expectation before making a formal approval. City Clerk Corbitt stated she will let him know when the next meeting will be held, which should be in April. They are generally at the end of the month and held at 10am in the old courthouse. There will be a LOIS training meeting on the 28th of this month at Oregon City hall at 10:00am, but it is only for one person from each community who will be inserting the data into the computer systems.

D. Consideration & Possible Action on Resolution 17-06, Endorsing the Metropolitan Mayors Caucus' Greenest Region Compact 2.

Mayor Knapp reported that if the City Council agrees to approve this resolution endorsing the Metropolitan Mayors Caucus' Greenest Region Compact 2 resolution it would mean 10 more points on the grant application City Clerk Corbitt is working on for a matching grant to upgrade the electrical service boxes at Polo Community Park.

Alderman Cheryl Galor made a motion to accept Resolution 17-06, endorsing the Metropolitan Mayors Caucus's Greenest Region Compact 2 as presented, seconded by Alderman Randy Schoon. Ayes 4, nays 0. The motion carried by voice vote.

E. Consideration & Possible Action Raises for the City Employees.

Mayor Knapp reported we will be going into closed session to discuss possible raises.

OTHER BUSINESS:

Mr. Tim Kyker called city hall reporting they did go to court last Friday concerning his property located on 604 North Adams Avenue. The Judge is writing an order, giving it to the two brothers, and then they have 30 days to appeal. Mr. Kyker was able to rent a unit from one of the storage facilities in town, so he is currently moving things out.

Attorney Suits signed the complaint today that will be filed Thursday morning on Mrs. Hilda Reeder's property for the house needing demolition at 211 S. Congress Avenue.

Alderman Randy Schoon made a motion to adjourn at 7:48pm to go into closed session to discuss Personnel-Section 2 (c) (1) Employee Hiring, Firing, Compensation (Police, Streets, Parks, Water, and Sewer Department Employees), Discipline and Performance, seconded by Alderman Cheryl Galor. Mayor Knapp requested the City Clerk to call roll on the motion: Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe absent, Alderman Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser absent. The motion carried.

The Polo City Council adjourned out of closed session and regular session at 8:23pm.

Respectfully submitted,
Susie Corbitt, MMC
City Clerk