

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY HALL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, MARCH 20, 2017.**

**INVOCATION:**

Mayor Doug Knapp gave invocation.

**PLEDGE OF ALLEGIANCE:**

Mayor Knapp led the Pledge of Allegiance.

**CALL TO ORDER:**

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m.on Monday March 20, 2017.

**PRESENT:** Alderman Jim Busser, Alderman Phillip Peterson, Alderman Justin Grobe, Alderman Troy Boothe, Alderperson Cheryl Galor and Alderman Randy Schoon. Also present was Attorney Tom Suits, Mayor Doug Knapp and City Clerk Susie Corbitt.

**ABSENT:** None.

**APPROVAL OF THE MINUTES OF THE 3/6/17 REGULAR CITY COUNCIL MEETING:**

Alderman Randy Schoon made a motion to approve the March 6, 2017 minutes of the regular city council meeting, seconded by Alderperson Cheryl Galor. Ayes 6, nays 0. The motion carried by voice vote.

**APPROVAL OF THE 3/6/17 MINUTES OF THE CLOSED SESSION CITY COUNCIL MEETING:**

Alderman Jim Busser made a motion to approve the March 6, 2017 minutes of the closed session city council meeting, seconded by Alderman Randy Schoon. Ayes 6, nays 0. The motion carried by voice vote.

**ACCEPTANCE OF THE FEBRUARY 2017 TREASUER'S REPORT TO FILE FOR AUDIT:**

Alderman Troy Boothe made a motion to approve the February, 2017 treasurer's report to file for audit, seconded by Alderman Jim Busser. Ayes 6, nays 0. The motion carried by voice vote.

**APPROVAL OF THE LIST OF BILLS:**

Mayor Knapp asked if there were any bills to add to the list of bills; Alderman Jim Busser added two bills to Constellation Energy for a total of \$41.60 for the Street Department, Alderman Phil Peterson added a bills to Humana in the amount of \$12,636.03 for all departments and one to Dynamic Horizons in the amount of \$350.00 for the Administration Department, Alderman Troy Boothe added a bill to Uniform Den East in the amount of \$15.00 for the Police Department, Alderperson Cheryl Galor added a bills for Constellation Energy in the amount of \$110.88 and one to Kayla Bergstrom in the amount of \$310.00 both for the Parks & Pool Department, Alderman Randy Schoon added bills to Birkey's Farm Store in the amount of \$868.53 and seven bills to Constellation Energy for a total of \$2,263.16, all for the Water and Sewer Departments.

Alderman Troy Boothe made a motion to approve the list of bills as amended, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes. The motion carried.

**CORRESPONDENCE:**

None.

**COMMITTEE REPORTS:**

**Streets and Sidewalks:**

None.

**Finance & Ordinances:**

Alderman Phil Peterson reported the Park Board received a second memorial donation from the Robert Boothe family in the amount of \$310.00.

**Buildings and Grounds:**

Alderman Justin Grobe reported two building permits issued; an electrical upgrade and a new deck. He also reported there will be two Zoning Board of Appeals Hearing's held on April 5<sup>th</sup> at 7:00pm and the other at 7:15pm both for a variance for a six foot fence within the 5 foot setback regulation.

**Police:**

Alderman Troy Boothe reported that Chief Kurt Cavanaugh and Officer Troy Randall successfully completed the LTFA class put on by the Illinois State Police.

**Sanitation:**

None.

**Parks & Pool:**

Alderperson Cheryl Galor reported Kayla Bergstrom became certified with the StarGuard Lifeguard Certification Program. This includes the American Safety & Health Institute Certification in CPR Pro for the Professional Rescuer for adults, child, infant, basic First Aid, Bloodborn Pathogens, plus emergency oxygen. She can now train and certify lifeguards at our swimming pool.

**Water & Sewer:**

Alderman Randy Schoon reminded the council of the meeting for the Bio Waste Conversion at Rock Falls City Hall at noon tomorrow, the 21<sup>st</sup>.

**City Clerk's Report:**

City Clerk Corbitt reported she met with David Gross of ComEd concerning the Smart Meters and installation of those in Polo, giving a hand out with information for dates to expect notices for their customers. Budget meetings are set for March 23<sup>rd</sup> at 5:00pm, Streets & MFT, 3/28,

March 28, Water & Sewer at 4:00pm and Administration, Clerical and Audit on at 5:15pm. Sanitation, PD and Parks & Pool need to be set up.

**Police Chief's Report:**

Chief Kurt Cavanaugh reported Tim Rockwood will graduate next Thursday and then they will schedule the open house, but no donuts will be served.

**SAFETY AND ACCIDENT REPORTS:**

None.

**COMMENTS & QUESTIONS FROM THE PUBLIC:**

Timothy Kyker reported there are seven lawyers arguing about the language in the agreement on his property on North Adams Avenue; they will meet on the 5<sup>th</sup> with the Judge. Mr. Kyker is cleaning out the house, stating he is doing what he can.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**A. Consideration & Possible Action on a Request from the Polo Town & Country Days Committee for use of City Property for the June 15-18, 2017 Festival.**

Mr. Jon Miller was present requesting street closure for the June 15-18<sup>th</sup> Polo Town and Country Days Festival with the same request as last year. Consensus of the Polo City Council is to allow this request from the Polo Town & Country Days Festival Committee. Mr. Miller thanked the City for all the city does for this event. Mayor Knapp thanked Mr. Miller for all they do to provide this festival.

**B. Consideration & Possible Action on Mr. Richard Hess & the City of Polo Default Order Authorizing Demolition of a House Located at 506 West Fulton Street.**

City Attorney Tom Suits reported he spoke with Mr. John Hess concerning his brother's property in that he has personal property in the garage. Alderman Jim Busser will take the items out of the property for them and give to a relative; Tony Hess, who has contacted Alderman Busser. City Clerk Corbitt also had a phone conversation today with Mr. John Hess, who is in Des Moines for medical reasons. Discussion held on a car next to the garage, in that it will need to be towed. Discussion held on calling the Dearborn's to take the car, Attorney Suits reported whoever tows this can file a lien, but it will take 30 to 60 days to get rid of it. Alderman Justin Grobe will call Mike Dearborn to see if he is interested in the vehicle. Discussion held on if the quotes that we received are apples to apples. Alderman Grobe called Scott Gray to verify this includes seeding, since his was the lowest quote and it does include the seeding.

The City received three quotes for the demotion of the house and garage located at 506 West Fulton Street; Bill's Excavating Service at \$7,650.00, Bocker Excavating at \$11,950.00 and Gray's Excavating at \$7,000.00.

Alderman Randy Schoon made a motion to accept Gray's Excavating proposal for the demolition of the house and garage located at 506 West Fulton Street along with the removal, clean fill and seeding in the amount of \$7,000.00, seconded by Alderman Troy Boothe. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Jim Busser yes, Alderman

Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes. The motion carried.

C. Consideration & Possible Action on an Amendment to the City of Polo Concession Stand Agreement.

Discussion was held on two days can be used by a Not-for-Profit organization; Alderperson Cheryl Galor stated she would like an amendment to Section 2 of the concession stand agreement to change to 3 days. She explained this is a three day event that Jeff Bardell organized for the Dark Horse Lodge last year on Friday night, Saturday and Sunday and will be held annually.

Alderperson Cheryl Galor made a motion to approve the concession stand agreement with the additional amendment of adding the third day for Not-for-Profit, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes. The motion carried.

D. Consideration & Possible Action on a Request from Mr. Sean Considine for Headon and Considine's Market to bring their Mobile Fresh Meat Market to Polo, Setting up on City Property.

Mr. Sean Considine representing Headon and Considine's Meat Market has requested bringing their mobile fresh market to Polo and setting up on the empty lot south of the Shell gas station that the City owns. They would like to come once a month on Tuesdays from May to the end of September from 11:00am to 5:00pm. Most likely this will be the first Tuesday of each month. They will provide liability insurance naming the City of Polo as additional insured. Consensus of the Polo City Council is to allow this.

E. Consideration & Possible Action on Resolution 17-07, Combine Electrical Loads with Neighboring Communities for Electrical Aggregation-Next Steps.

Mr. Mike Mudge of Rock River Energy has requested that a few communities combine to get their electrical aggregation bids in order to make a better deal and decisions. By grouping together, we will have some advantages once ComEd gets the smart meters installed. In addition they would have a better economic scale as well as the ability to do once a year vs. a long term contract. The actual change would be to allow the mayor to authorize and direct Rock River Energy to seek bids from responsible low bidders in order to negotiate and enter into a wholesale electrical supply contract for the City of Polo as deemed appropriate and with said contract to be in the best interest of the City of Polo, not to exceed a three year period of time.

Mayor Knapp read Resolution 17-07, to combine electrical loads with neighboring communities for electrical aggregation and allowing the Mayor to authorize and direct to seek bids from responsible bidders in order to enter into a wholesale electrical supply contract for the City of Polo.

Alderman Randy Schoon made a motion to approve Resolution 17-07, Combine Electrical Loads with Neighboring Communities for Electrical Aggregation as presented, seconded by Alderperson Cheryl Galor. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes. The motion carried.

F. Consideration & Possible Action on the Possible Hiring of an Employee for the Water/Sewer Department and the 2017 Life Guard Staff.

Mayor Knapp reported we will be going into closed session to discuss both items F & G.

G. Consideration & Possible Action on Raises for the City Employees-Clerical, Police, Streets, Parks/ Pools and Water/Sewer Departments.

**OTHER BUSINESS:**

None.

Aldersperson Cheryl Galor made a motion to adjourn at 7:37pm to go into closed session to discuss Personnel-Section 2 (c) (1) Employee Hiring, Firing, Compensation (Police, Streets, Parks, Water, and Sewer Department Employees), Discipline and Performance, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk to call roll on the motion: Alderman Troy Boothe yes, Aldersperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes. The motion carried.

The Polo City Council returned to the regular City Council meeting at 8:29pm.

Mayor Knapp requested the City Clerk call roll for those present;

**PRESENT:** Alderman Phillip Peterson, Alderman Jim Busser, Alderman Justin Grobe, Alderman Troy Boothe, Aldersperson Cheryl Galor and Alderman Randy Schoon. Also present was Attorney Tom Suits, Mayor Doug Knapp and City Clerk Susie Corbitt.

**ABSENT:** None.

Consideration & Possible Action on the Possible Hiring of an Employee for the Water/Sewer Department and the 2017 Life Guard Staff.

Aldersperson Cheryl Galor made a motion to hire Tristan Aquilar, Lani Bergstrom, Cassandra Bushman, Brad Cavanaugh, McKenzie Dusing, Randal Gabaldon, Cassidy Gray, Jena Handel, Matt Handel, Olivia Hopkins, Emma Nelson, Blain Quaco, Lana Scholl, Rebecca Wakenight, Alexia Cox; with first year life guard paid at \$8.75 an hour and all others at \$9.00 an hour, seconded by Alderman Jim Busser. Mayor Knapp requested the City Clerk call roll on the motion: Aldersperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes. The motion carried.

Aldersperson Cheryl Galor made a motion to hire Tucker Mumford contingent on receiving a work order, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Aldersperson Cheryl Galor yes. The motion carried.

Consideration & Possible Action on Raises for the City Employees-Clerical, Police, Streets, Parks/ Pools and Water/Sewer Departments.

Alderman Randy Schoon made a motion to give the following raises; Kayla Bergstrom, Sherri Wakenight, Vern Shetler, Judy Shipman all \$0.50 an hour, Tim Rockwood \$1.00 an hour, Troy Randall, Cale Fry all \$0.50 an hour, Braxton Stamm \$1.00 an hour and Sue Waszak \$0.68 an hour, seconded by Alderman Troy Boothe. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderman Cheryl Galor yes, Alderman Randy Schoon yes. The motion carried.

Alderman Jim Busser made a motion to pay the 2017/18 Collector \$17.00 an hour, seconded by Alderman Phil Peterson. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Philip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderman Cheryl Galor no, Alderman Randy Schoon no, Alderman Jim Busser yes. The motion carried.

Alderman Randy Schoon made a motion to adjourn the regular City Council meeting at 8:47pm, seconded by Alderman Troy Boothe. Ayes 6, nays 0. The motion carried.

**ATTEST:** \_\_\_\_\_

**MAYOR:** \_\_\_\_\_

**CITY CLERK:** \_\_\_\_\_

**(SEAL)**