

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY COUNCIL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS APRIL 20, 2015.

INVOCATION:

Mayor Doug Knapp gave invocation.

PLEDGE OF ALLEGIANCE:

Mayor Knapp led the Pledge of Allegiance.

CALL TO ORDER:

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m. on Monday, March 20, 2015.

PRESENT: Alderman David Ackeberg, Alderperson Louise Hall, Alderman Jim Busser, Alderman Troy Boothe, Alderperson Cheryl Galor and Alderman Randy Schoon. Also present was Mayor Doug Knapp, City Attorney Tom Suits and City Clerk Susie Corbitt.

ABSENT:None.

APPROVAL OF THE 4/6/15 MINUTES OF THE REGULAR CITY COUNCIL MEETING:

Alderman Dave Ackeberg made a motion to accept the minutes of the 4/16/15 regular city council meeting as presented, seconded by Alderman Randy Schoon. Ayes 6, nays 0. The motion carried by voice vote.

APPROVAL OF THE MARCH 2015 TREASURER'S REPORT TO FILE FOR AUDIT:

Alderman Troy Boothe made a motion to accept the March 2015 treasurer's report as presented to file for audit, seconded by Alderperson Cheryl Galor. Ayes 6, nays 0. The motion carried by voice vote.

APPROVAL OF THE LIST OF BILLS:

Mayor Knapp asked if there were any bills to add to the list of bills; Alderperson Louise Hall added a bill in the amount of \$241.98 to Quill for various departments for laser checks. Alderperson Cheryl Galor made a motion to accept the list of bills as amended, seconded by Alderman Dave Ackeberg. Mayor Knapp requested the City Clerk call roll on the motion; Alderperson Louise Hall yes, Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Ackeberg yes. The motion carried.

CORRESPONDENCE:

None.

COMMITTEE REPORTS:

Streets and Sidewalks:

Alderman Ackeberg praised the city employees for the work they did towards the building that fell down last Sunday in the downtown area. Mayor Knapp also thanked everyone involved and the community as a whole stating it is now safe.

Finance & Ordinances:

Alderman Louise Hall reported the City issued a check on 4/15/15 out of the Enterprise/Water and Sewer account to invest a 12 month CD for the IEPA Loan Reserve in the amount of \$100,000.00.

On 4/15/15 the City of Polo paid \$10,000.00 out of the TIF funds back to the General Fund for the TIF startup fees. This will leave a \$5,000.00 payment left to be paid out of the FY 2015/16 budget.

On 4/15/15 the City of Polo withdrew \$1.00 from the Park Board savings and then re-deposited that back into the same account. This account had become dormant with no transactions for five years. City Clerk Corbitt explained that if a transaction does not occur then the bank applies a \$50.00 penalty, which is regulation of the Federal Government.

Police:

Alderman Troy Boothe reported that Kurt Cavanaugh produced the Independent Review of the Polo Police Department and presented copies to everyone. Alderman Boothe asked the Council to review this report and then he will make some recommendations at the next city council meeting.

Sanitation:

None.

Buildings and Grounds:

Alderman Jim Busser reported the city issued building permits for an electrical upgrade, a shed, demolitions' for two downtown buildings, two decks and a screened in porch.

Parks & Pool:

None.

Water & Sewer:

None.

City Clerk's Report:

City Clerk Corbitt reported on attending a meeting at Sauk Valley Community College put on by FEMA with Police Chief Christen last Friday. The recent tornado was discussed with currently \$100,000.00 in debris clean up or \$25,000.00 costs per day in Ogle County alone. There is a company called IPWMAN or Illinois Public Works Mutual Aid Network, which can assist in situations like this. For a yearly membership cost of \$100.00 they can come in for a five day period with a large group of workers and huge equipment and do the cleaning of debris if a disaster occurs and works alongside your public works department. City Clerk Corbitt will have a sample ordinance from the IPWMAN website at the next meeting for consideration of our

possible membership. Infrastructure damage has to hit \$18,000,000.00 before any Federal assistance will be given and is only given for uninsured loss. This amount can be combined with other county and municipal areas for the one event that occurs. FEMA rules for evacuation for a train derailment are a one mile area, so that would be all of Polo. When there is a FEMA declaration, which the city has had occur approximately five times in the last twenty years; FEMA pays 75% and the city has to cover the other 25%. Bob Richter, the new ESDA Coordinator for Ogle County did give his apology for taking seven months to get back to Polo, but explained that the County Emergency Plan will be submitted around May 15th and then he will work with us and more than likely will mirror off the county's emergency plan.

Police Chief's Report:

Chief Christen received a thank you letter from the Eastland Cougars for the PD escort when they traveled through Polo after their state football winnings.

SAFETY AND ACCIDENT REPORTS:

None.

COMMENTS & QUESTIONS FROM THE PUBLIC:

None.

UNFINISHED BUSINESS:

A. Consideration & Possible Action on the Asbestos Removal & Demolition of 208 East Mason Street.

City Clerk Corbitt reported that she was getting so many different opinions on how to proceed and kept being told that we needed to do things differently and how the city should proceed. Several abatement companies have stated the asbestos removal should be quoted by the demolition contractor, not separately. There was an issue with a third party air clearance requirement that was confusing and could cost significant additional fees. The reason for this is even if no one were to enter the building after abatement, if the work was not performed properly and the asbestos fibers were floating around within the building, when the building got demolished it would send those fibers into the atmosphere even when wetting the building during the demolition. The abatement contractor cannot schedule air clearance; the city has to through the IEPA. That is why the clearances are called a third party. Discussion was held on having the contractor include the asbestos abatement removal with the demolition costs since we already have the evaluation and lab results done.

The Council recommended the City Clerk contact Civil Contractors and Fischer who can provide quotes for the demolition and asbestos removal with the deadline of May 1, 2015, so they will be placed in the council packets. Mayor Knapp stated if others wish to provide a quote they can do so.

B. Consideration & Possible Action on Ordinance 15-01, Authorizing the Operation of Qualified Golf Carts and UTV's on Streets Under the Polo Jurisdiction of the City of Polo.

If passed tonight the Mayor stated this will go into effect tomorrow.

Alderman Dave Ackeberg made a motion to approve Ordinance 15-01, authorizing the operation of qualified golf carts and UTV's on streets within the Polo corporate limits as presented, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Ackeberg yes, Alderperson Louise Hall yes. The motion carried.

C. Consideration & Possible Action on Ordinance 15-02, an Amendment to the Polo Liquor Code in Connection with the Celebration of Lieutenant General Lewis Burwell "Chesty" Puller's Birthday.

Alderperson Cheryl Galor made a motion to approve Ordinance 15-02, an amendment to the Polo liquor code in connection with the celebration of Lieutenant General Lewis Burwell, "Chesty" Puller's birthday as presented, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Ackeberg yes, Alderperson Louise Hall yes, Alderman Jim Busser yes. The motion carried.

Mayor Knapp stated if this special event is successful this year it could become an annual event and then an ordinance would be put in place that would not have to be done each year.

NEW BUSINESS:

A. Consideration & Possible Action on the Approval of the Updated City of Polo Comprehensive Plan.

Andy Shaw was present from Blackhawk Hills RC & D for the presentation of the updated City of Polo Comprehensive Plan. He reported the city needs to give status to the Ogle county planning department after council approval. Mayor Knapp thanked Mr. Shaw, the steering committee and everyone who attended the meetings and he feels this is an excellent document. Mark Scholl was present reporting there was a lot of time put into this and what was nice is a swat analysis in Polo's strengths and weaknesses is included with this plan. Mr. Scholl stated this represents what Polo has and please do not put on a shelf and not use it. Mayor Knapp thanked Mark Scholl and the entire committee for all the input and work they put towards this plan.

Alderman Randy Schoon made a motion to approve the updates to the City of Polo Comprehensive Plan prepared by Blackhawk Hills RC & D as presented, seconded by Alderperson Cheryl Galor. Mayor Knapp requested the City Clerk call roll on the motion; Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Ackeberg yes, Alderperson Louise Hall yes, Alderman Jim Busser yes, Alderman Troy Boothe yes. The motion carried.

B. Consideration & Possible Action on the Town & Country Days Festival Request for the June 18, 19, 20, 2015 Festival Event.

Mr. Jon Miller was present representing the Polo Town & Country Days Festival Committee. The only change from years past is for the car show on June 20th to close off North Jefferson Avenue from East Mason Street to East Dixon for the car show on just Saturday, June 20.

Alderman Ackeborg stated where they want to put the car show is the biggest hub to park and he is not crazy about that all being shut down in that area for the day. Mr. Miller stated most of it will be in the parking lot of Crossroads Church, but need the additional parking if enough cars show up that day. He said they could not place the car show anywhere else, that it will only be closed for Saturday.

Consensus of the Polo City Council is to allow this request. Mayor Knapp thanked Jon Miller for all he has done over the years for this event.

C. Consideration & Possible Action on a Request for the 4th Annual Chandler's Classic Car Cruise to be held on June 5, 2015.

T.J. Graden has requested street closure on West Oregon Street at South Division Avenue to South Franklin Avenue for the 4th Annual Chandler's Classic Car Cruise to be held from 5pm to 8:30pm on Friday, June 5, 2015. Mr. Graden expects anywhere from 70-100 people bringing their hot rods, rat rods, classic and antique cars/trucks and motorcycles to display.

Consensus of the Polo City Council is to allow this request.

D. Consideration & Possible Action on the Presentation & Possible Approval of the 2015 Pool Manual.

Mr. Larry Loomis was present for discussions on the presentation of the proposed 2015 pool manual. Mr. Loomis read a statement that this proposed manual is for accountability, safety and guidelines for staff and citizens in attendance for the present and future. They looked at many other manuals and put together what they thought was reasonable expectations. Mr. Loomis asked that any questions concerning this manual to be directed to Mr. Ben Katner.

Alderman Boothe stated he has a couple of places he would like to address with the random testing, questioning the site evaluations in that would each guard get one each week. Mr. Katner replied yes. Alderman Boothe questioned that any child 7 years of age has to be accompanied with a person of 14 years or older when at the pool. Mr. Katner stated the life guards are not babysitters and they wanted to find an age in the middle. Alderman Boothe asked if you are going to turn someone away then how will your address this and should it not be in this manual. Mr. Katner stated the rules will be posted as such with all the rules and regulations for the facility. Alderman Boothe questioned if the manager will actually give the swimming lessons or just be present, with Mr. Katner replying he just needs to be there. Alderman Boothe asked why the manager will be evaluated mid season and not at the end. Mr. Katner stated it first read each month for three months, but was changed to only one time, so now if there is an issue then it can be corrected by mid season. Alderman Boothe questioned "personal cell phones used should be kept to a minimum and should only be used in the pool office, whether on or off duty. Cell phone usage while on duty is a privilege that can be taken away." Alderman Boothe feels that this needs to say "personal cell phone use should be in the office only." Mark Scholl stated there are life guard rules that Mr. Jenkins distributes to the staff each year that address that the phone will not go to the life guard station and addresses a lot of rules. Larry Loomis reported the Park Board has never received this document and City Clerk Susie Corbitt stated city hall also does not have a copy. Mr. Katner stated this is your Park Board providing leadership at the pool and the Park Board is not trying to get rid of Terry Jenkins. Kathy Powell totally agrees with the cell phone and as a teacher years ago they were not allowed to have phones in their class rooms, but now they are allowed to have cell phones in classrooms, but times have changed and now they want them to have them on them due to safety issues. Clarification was given that the

phones can be left in the guard room. Discussion held that at this point they do not know how the land line phone system is figured out. Mayor Knapp asked if the Park Board could have a copy of the document that Mr. Scholl had this evening, with Mr. Scholl stating yes they can have a copy. Mr. Katner stated that what Mr. Scholl has is the training guidelines for guards and feels they should then incorporate this with both documents.

Alderman Boothe brought up the swimming suits and the possible option of allowing one piece and two piece suits instead of just one piece. Mr. Katner explained he used to supervise 30 life guards stating with a two piece suit in an emergency situation the suit can come off, also high school girls in skimpy suits who know all the boys can create flirting issues which is a distraction while guarding. He went on to say there is a position of authority with someone who has a uniform on. Alderperson Galor stated she has found a website that NASH uses to order suits, which are of very good quality and there is also a company that will send suits to try and size them individually. Alderman Boothe asked if they can offer the two choices, stating he does not see this as such a big issue and feels there should be an option for a two piece. He went on to report he has had people in his Ward II that is against this one piece only and feel's the lifeguards should have an option. Alderman Ackeborg stated his biggest issue with this manual has been the one piece swimming suit option only. Alderman Schoon stated we are here to do a job with other jobs requiring uniforms. Kathy Powell stated she is not questioning the uniform; she agrees there is a little more respect. She went on to say a swimming suit is acceptable to her as a uniform, but she wants to make sure it is a suit that will cover her daughter in all types of conditions and wants her to be comfortable with being in the suits that are ordered. Karla Merdian stated it is not just the suits issue with the manual, but if you cannot twirl a whistle while on duty, she feels this is unrealistic. Kathy Scholl stated she has gone to the website and did see a suit that was well padded. Tracy Reeder was present stating the uniform is awesome, but the one piece is not good for all the girls. Alderperson Galor stated they have women's swim shorts and sports tops that we are not stuck with just a one piece suits.

Mr. Scholl asked if the public will be given input on the document and feels the document was not available to the public. He feels one policy at one pools cannot be used at all pools but we all agree a policy needs to be put into place. He said we need to provide public input before it is passed. Alderman Busser thanked Mr. Loomis and Mr. Katner for the hard work that was put into place with this manual. Mr. Katner reported they met over the winter several times and Mr. Scholl questioned did these meeting have to abide by the Open Meetings Act. Mayor Knapp reported he feels this was partly his error for forming this committee. City Clerk Corbitt reported that these meetings were not held in city hall, nor did she know that these meetings were going on wanting to clear the air as it is the city clerk's responsibility to post all meetings and send the agenda to the news media.

Larry Loomis stated the ball is in your hands, but the Park Board is done and it is you six people who need to either approve or deny this proposed manual. Attorney Suits stated if there was not a recommendation to vote on by the Park Board at the last meeting then they need to discuss this at the Park Board meeting scheduled for Wednesday this week and come back to the city council with a recommendation to adopt the policy. Attorney Suits sits on the Park Board, but was absent at the last meeting when this manual was presented. After lengthy discussion it was determined that this needs to go back to the Park Board on April 22nd with a possible recommendation to the City Council on May 4, 2015.

E. Consideration & Possible Action on Quotes for the Repair of the Jefferson Avenue Sanitary Sewer.

Three quotes were presented for the repair of the sanitary sewer; Martin Excavating in the amount of \$79,442.54, Go Excavating in the amount of \$98,297.00, O'Brien Excavating in the amount of \$73,633.00 and Civil Construction in the amount of \$85,555.33.

Alderman Dave Ackeberg made a motion to by-pass the bidding process in the best interest of the city as this is an emergency, seconded by Alderman Jim Busser. Mayor Knapp requested the City Clerk call roll on the motion; Alderman David Ackeberg yes, Alderperson Louise Hall yes, Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes. The motion carried.

Alderman Schoon reported that Matt Hansen of Willett, Hofmann & Associates did recommend we accept the quote from O'Brien Civil Works for this project.

Alderman Ackeberg made a motion to accept the quote from O'Brien Civil Works, in the amount of \$73,633.00 for the repair of the Jefferson Avenue sanitary sewer, seconded by Alderperson Louise Hall. Mayor Knapp requested the City Clerk call roll on the motion; Alderperson Louise Hall yes, Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes. Alderman Randy Schoon yes, Alderman David Ackeberg yes. The motion carried.

F. Consideration & Possible Action on Ordinance 15-03 the 2015/16 Working Budget.

City Clerk Corbitt reported that the budget for the general funds started at \$208,350 in the red, but with the Governor not taking the income tax portion we were able to anticipate more revenues along with other line items cut back, so now it is \$117,650 in the red, but the \$80,000.00 for the demolition of the old hotel was placed in the general administration under the miscellaneous line item. So if you took the \$80,000.00 out it would be \$37,650 in the red. Discussion held at length concerning who pays for this and can we recoup the money from this demolition.

The City Council accepted the first reading of ordinance 15-03, the 2015/16 working budget as presented.

G. Consideration & Possible Action on City of Polo 2014/15 Write Offs.

Alderman Dave Ackeberg made a motion to accept the 2014/15 city of Polo write offs in the amount of \$586.05, seconded by Alderperson Cheryl Galor. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes. Alderman Randy Schoon yes, Alderman David Ackeberg yes, Alderperson Louise Hall yes. The motion carried.

H. Consideration & Possible Action on Proclamation 15-06, May 2015 Motorcycle Safety and Awareness Month.

Mayor Doug Knapp read proclamation 15-06 proclaiming May 2015 as motorcycle safety and awareness month.

OTHER BUSINESS:

Mayor Knapp reported Chester Pools has completed their work, but Clearview has some work left to complete. He thanked Mark Ebert and Chuck Poper for making the poles reporting

the sidewalks will be poured this weekend and are getting ready to finish the bath house this weekend. Mayor Knapp thanked Jim Busser and Mark Scholl who have been assisting.

Alderman Dave Aceberg made a motion to adjourn out of the regular city council meeting at 8:35pm, seconded by Alderman Randy Schoon. Ayes 6, nays 0. The motion carried.

Respectfully Submitted,
Susie Corbitt, MMC