

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY COUNCIL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, MAY 4, 2015.

INVOCATION:

Mayor Knapp gave invocation.

PLEDGE OF ALLEGIANCE:

Mayor Knapp led the Pledge of Allegiance.

CALL TO ORDER:

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m. on Monday, May 4, 2015.

PRESENT: Alderman David Aceberg, Alderperson Louise Hall, Alderman Jim Busser, Alderman Troy Boothe, Alderperson Cheryl Galor and Alderman Randy Schoon. Also present was Mayor Doug Knapp, City Attorney Tom Suits and City Clerk Susie Corbitt.

ABSENT, None.

APPROVAL OF THE 4/20/15 MINUTES OF THE REGULAR CITY COUNCIL MEETING:

Alderman Randy Schoon made a motion to accept the minutes of the 4/20/15 regular city council meeting as presented, seconded by Alderman David Aceberg. Ayes 6, nays 0. The motion carried by voice vote.

CORRESPONDENCE:

None.

COMMITTEE REPORTS:

Streets and Sidewalks:

None.

Finance & Ordinances:

Alderperson Louise Hall reported that Mike Scholl brought in a check in the amount of \$200 from the Dixon Gyro Club of which he is a member which was deposited into the Park Board savings account. On 4/20/15 the City cashed in General Fund CD #6350 in the amount of \$42,677.76, which was deposited into the general checking account for cash flow. Also reported is the annual TIF meeting will be held on May 20th at 1:30pm in City Hall.

Buildings and Grounds:

Alderman Jim Busser reported the City issued building permits for an electrical upgrade and a deck.

Police:

None.

Sanitation:

None.

Parks & Pool:

None.

Water & Sewer:

Alderman Randy Schoon reported the City will be flushing hydrants next Tuesday and Wednesday throughout the city, which can cause rusty water. The digester covers will be delivered next week at the WWTP with the installation date to be determined.

The Jefferson Avenue sanitary sewer project should start this Wednesday, May 6th according to Troy O'Brien with weather permitting.

City Clerk's Report:

City Clerk Corbitt reported the 2014/15 fiscal year has been closed out and everything is balanced and edited for the new 2015/16 fiscal year. The Auditors will be here the week of May 26th to work on the 2014/15 fiscal year audit. The City Council is invited to walk in the Memorial Day Parade on Monday, May 25, with line up starting a little after 9am near the municipal parking lot east of the Pinecricker Café. The parade will start at 9:30am

Police Chief's Report:

None.

SAFETY AND ACCIDENT REPORTS:

None.

COMMENTS & QUESTIONS FROM THE PUBLIC:

Edie Knipple was present stating that her husband Gary has come a long way, but they have been trying to pay their water bills and are struggling. They have been asking various places for assistance with no help given. She questioned city payment agreements and paying as much as they can at a time. She stated the last time she came in here in February she had never had to write down a date to fulfill the agreement for when the delinquent amount had to be paid. She questioned Attorney Tom Suits as to why this had to be done due to the City Clerk stated he made this statement. Attorney Suits replied there is an ordinance that shows the steps to be taken if payment is not received in a timely manner and they cannot show special treatment to one customer. Mrs. Knipple questioned Attorney Suits on the 30 days now being required for a signed agreement to be satisfied with Attorney Suits stating he will not discuss a month or a day at this time. Attorney Suits explained this is not the place to discuss this as it is a personal issue to be discussed privately with city officials. Alderman Randy Schoon suggested that Mr. and Mrs. Knipple sit down to discuss this with him and another city official. Mrs. Knipple stated she had called Mayor Knapp in the past asking to drop the late fees and everyone said no due to the city could have to do that with everyone. Alderman Schoon stated if we have to lift the late fees for them, he does not agree with this at this time because he already did that once. He went on to say this is complex system.

UNFINISHED BUSINESS:

A. Consideration & Possible Action Quotes for the Asbestos Removal and Demolition of 208 East Mason Street.

Attorney Suits explained he prepared an ordinance in case the City decided this is an emergency and needs to bypass the bidding process.

Alderman Dave Ackeberg made a motion to accept Ordinance 15-06 to waive the bidding process and first reading of the ordinance for the demolition of 208 East Mason Street as presented due to the emergency to take this building down, seconded by Alderman Randy Schoon. The question came up that in Northern Illinois Service quote it shows 4" of topsoil and questioned if that was enough. City Clerk Corbitt explained that 6" is required for topsoil, not the 4' as stated. She will inform Northern Illinois Service of this if their quote would be accepted tonight. Mayor Knapp requested the City Clerk call roll on the motion currently on the table; Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Ackeberg yes, Alderperson Louise Hall yes, Alderman Jim Busser yes, Alderman Troy Boothe yes. The motion carried.

Three quotes were received as follows: Civil Constructors for \$131,851.00, Northern Illinois Services Co. in the amount of \$73,749.00 or \$10,000.00 less if alternate quote can be used, Fischer Excavating in the amount of \$88,555.00.

Alderman Dave Ackeborg made a motion to contract Northern Illinois Service Company in the amount of \$73,749.00, seconded by Alderperson Cheryl Galor. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Randy Schoon yes, Alderman David Ackeborg yes, Alderperson Louise Hall yes, Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes. The motion carried.

B. Consideration & Possible Action on the Approval of the Revised 2015 Pool Manual.

Mayor Doug Knapp reported the Park Board met last week. Mayor Knapp questioned the mannequin in if it would scare the public when doing this proposed training. Ben Katner replied sometimes the public is involved in this process and it only takes a few seconds. Mr. Katner reported the lifeguard should know within ten seconds that the mannequin is in the water, which does not allow a lot of time to panic. Park Board President Larry Loomis reported the manual will be posted on the website and that the rules and regulations that will be posted are included in this and they do not feel there will be any hysteria over this. Mayor Knapp thanked all the gentlemen who worked on this manual and thanked Ben Katner for all he has done since being appointed on the Park Board. Ben Katner thanked the citizens for all their input and he hopes to see great input as the years proceed. Mr. Loomis reported down the pipe there will also be a manual for the park maintenance employee.

Alderman Randy Schoon made a motion to adopt the revised 2015 Pool Manual as presented, seconded by Alderperson Cheryl Galor. Mayor Knapp requested the City Clerk call roll on the motion; Alderman David Ackeborg yes, Alderperson Louise Hall yes, Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes. The motion carried.

C. Consideration & Possible Action on Ordinance 15-03 the 2015/16 Working Budget.

Alderperson Cheryl Galor made a motion to accept Ordinance 15-03, the 2015/16 Working Budget as presented, seconded by Alderman David Ackeborg. Mayor Knapp requested the City Clerk call roll on the motion; Alderperson Louise Hall yes, Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Ackeborg yes. The motion carried.

Mayor Knapp read a proclamation of appreciation to Louise Hall for her six years of service as outgoing Alderman on the Polo City Council.

At this time the following Alderman took their Oath of Office: Ward 1 Alderman Phillip Peterson Ward 2 Alderman Troy Boothe, Ward 2 Alderman Jim Busser and Ward 3 Alderman Randy Schoon.

NEW BUSINESS:

A. Consideration & Possible Action on an Appraisal by Art Johnson Appraisal Services and Possible

Discussion held on the possible sale of the 2.59 acres that the city owns at the old landfill west of town.

Attorney Suits explained if the City is going to sell this property it cannot be sold for less than 80% of the appraised value. A discussion was held on taking offers and then decide if we are going to sell it. Mr. Mike Scholl presented an appraisal from Art Johnson Appraisal Services with an estimated value of \$800 for the old city landfill west of town. Alderman Ackeborg asked who is going to pay for the appraisal, stating he felt it should be place in with the quote for the purchase of the property.

Attorney Suits stated with the appraisal provided by Art Johnson the minimum would be \$640, which is 80% of the \$800 appraisal value.

Attorney Suits asked the Council if they are going to accept offers. Consensus of the City Council is to give two weeks, and leave the offer on the table with a deadline of May 14, 2015 to receive the quotes, with the minimum offer of \$640 and the appraisal cost of \$300 to Art Johnson Appraisal Services.

B. Consideration & Possible Action on the Hiring of the 2015 Swimming Pool Staff.

Mayor Knapp reported the City will advertise for a manager and assistant manager and then hold a special meeting.

Recommendations from the Polo Park Board for hiring of the swimming pool life guards for the 2105 season are; Brian Cavanaugh, Kevin Cheeseman, Emalie Gunder, Jena Handel, Matt Handel, Olivia Hopkins, Morgan Lawler, Madison Merdian, Kaleigh Powell, Allison Reeder, Lana Scholl, Rebecca Wakenight and Tristin Woodin.

Alderman Dave Ackeberg made a motion to accept the recommendations from the Polo Park Board for the 2015 swimming pool season for life guards as presented with hourly rates of \$8.75 an hour, seconded by Alderperson Cheryl Galor. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Phillip Peterson yes, Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Ackeberg yes. The motion carried.

C. Consideration & Possible Action on the 2015/16 Service Rate Schedule.

City Clerk Corbitt reported no changes from last year's service rates were presented with these rates. She reported the golf cart registration is not on the service rate of \$25 registration fee per year, in which she will add.

Alderman Dave Ackeberg made a motion accept the 2015/16 service rates as amended, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion; Alderman, Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Ackeberg yes, Alderman Phillip Peterson yes. The motion carried.

D. Consideration & Possible Action on Mayor Knapp's 2015/16 Appointments.

Mayor Knapp presented his 2015/16 Appointments, explaining we still need a replacement for Ben Bittinger on the Park Board that needs to be filled. Mayor Knapp stated he is extremely proud of the way the committee heads have been working as it has been wonderful.

Alderman Troy Boothe made a motion to accept Mayor Knapp's 2015/16 appointments as presented, seconded by Alderman Jim Busser. Ayes 6, nays 0. The motion carried by voice vote.

E. Presentation of Liquor Commissioner Mayor Knapp's 2015/16 Liquor Licenses.

Mayor Knapp presented his 2015/16 approved liquor licenses issued on May 1, 2015.

F. Consideration & Possible Action on a Possible Amendment to the Ordinance 15-01 to add the Requirement for a Sticker to be Placed on Approved Golf Cart or Utility Task Vehicle While in Operation on City Streets.

Alderman Dave Ackeberg reported he has had several requests to add stickers to the requirements for the golf carts and UTV's. Attorney Suits reported that would be in conflict with the current ordinance. Discussion was held on placement of a sticker on the windshield or front fender with consensus as long as it is visible from the front of the vehicle it would not matter exactly where it was placed.

Attorney Suits will have the amendment to Ordinance 15-01 to present to the City Council at the next meeting.

G. Consideration & Possible Action on the Illinois Public Works Mutual Aid Agreement.

Discussion was held that this membership is like having an insurance policy for only \$100 a month. The IPWAMAN come in after a disaster with lots of heavy equipment and manpower for a five day period of time and work with the public works employees to do clean up. Attorney Suits will prepare the ordinance for a first reading at the next city council meeting to be presented.

H. Consideration & Possible Action on an Independent Review of the Polo PD.

Alderman Troy Boothe reported Kurt Cavanaugh did this detailed report of the Polo PD for the city without any pay, stating he appreciated the work Mr. Cavanaugh put into this report and praised his work. Alderman Boothe gave his input as recommendations in writing and the City Council has a copy of all his recommendations. Alderman Schoon stated there are some things on this report we need to do, but also some things that possibly we do not need to do. Alderman Boothe stated he does not want anything unfortunate to happen in Polo, but you take positive steps for our citizen's safety and it cannot just be about the money, since many are concerned with the total dollar amount these recommendations would cost. He went on to say we can start with some and continue as the years go on. Alderman Boothe asked everyone to take this all in for consideration and to please think outside of the box. This will be placed on the next city council agenda.

I. Consideration & Possible Action on Mr. Terry Jenkins Resignation as the Polo Swimming Pool Manager.

Mayor Knapp read a resignation letter from Mr. Terry Jenkins as the Polo swimming pool manager. In the letter Mr. Jenkins stated he will stay to complete the work and get the pool opened for this season.

Alderman Troy Boothe made a motion accept Mr. Terry Jenkins resignation as the Polo swimming pool manager, seconded by Alderman Jim Busser. Ayes 6, nays 0. The motion carried by voice vote.

OTHER BUSINESS:

None.

Alderman Randy Schoon made a motion to adjourn out of the regular City Council meeting at 8:03p.m, seconded by Alderman Dave Ackeberg. Ayes 6, nays 0. The motion carried.

Respectfully Submitted,
Susie Corbitt, MMC
City Clerk