

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY HALL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, MAY 7, 2018.**

**INVOCATION:**

Mayor Knapp gave the invocation.

**PLEDGE OF ALLEGIANCE:**

Mayor Knapp led the Pledge of Allegiance.

**CALL TO ORDER:**

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m. on Monday May 7, 2018.

**PRESENT:** Alderman Jim Busser, Alderman Troy Boothe, Alderman Keith Chesnut, and Alderman Randy Schoon. Also present was Mayor Doug Knapp, Attorney Tom Suits and City Clerk Sydney Bartelt.

**ABSENT:** Justin Grobe and Phil Peterson

**APPROVAL OF THE MINUTES OF THE 4/16/2018 REGULAR CITY COUNCIL MEETING:**

Alderman Schoon made a motion to approve the April 16, 2018 minutes of the regular city council meeting, seconded by Alderman Boothe. Ayes 4, nays 0. The motion carried by voice vote.

**CORRESPONDENCE:**

**COMMITTEE REPORTS:**

**Streets and Sidewalks:**

None.

**Finance & Ordinances:**

None.

**Buildings and Grounds:**

Building permits were issued for an electrical upgrade, sign, pool with electric, and 4 decks.

**Police:**

None.

**Sanitation:**

None.

**Parks & Pool:**

The heater has been repaired and the pool has been filled and on schedule. The pool has been approved for a zipline and a slide. The guards will be doing their lifeguard training this weekend. These will hopefully be installed in July. Portable stairs may be coming to the pool as well.

**Water & Sewer:**

Alderman Schoon received an email from Matt Hansen about the progress of contract 1 and contract 2. Willett Hoffman & Associates met with Civil, Fischer, and the City staff last week to discuss Oregon Street. Fischer will be adjusting the manholes on Oregon street and putting the concrete diamond around them. Willett Hoffman & Assoc. are planning to move the joint between the new pavement and existing pavement to the east of Congress to smooth out the transition at Congress and Oregon Street. This may require raising the

manhole casting at Congress. Willett Hoffman & Assoc. will have a survey crew on site getting additional shots on Oregon Street so they can provide Fischer and Civil with a centerline profile to correct the transition and to better determine the milling required on the north lane so that can be overlaid. We will get new quantities to Fischer for the milling and grinding on the north lane and once we have their pricing we will schedule a time to meet with Randy and Doug. All the sanitary sewer repairs have been completed and the manhole on Division Avenue has been replaced by Fischer. Fischer put cold patch material in for a temporary surface. They will be coming back to install the permanent patch. The Knie driveway entrance is almost completed. Fischer completed the Manhole Adjustment Rings and Casting Replacement on the additional work approved by the City last week. Fischer will be replacing 2 manholes this week that was part of the additional work approved by the City. Michel's started the manhole lining work this week. Michel's plans to start the remaining sanitary sewer lining and lateral service grout work on May 14<sup>th</sup>. Based on Michel's schedule they should be completed with Contract 2 by June 1<sup>st</sup>.

**City Clerk's Report:**

None.

**Police Chief's Report:**

None.

**SAFETY AND ACCIDENT REPORTS:**

None.

**COMMENTS & QUESTIONS FROM THE PUBLIC:**

**UNFINISHED BUSINESS:**

**A. Consideration & Possible Action on Ordinance 18-01, the 2018/19 Working Budget. (Second Reading)**

Alderman Chesnut made a motion to approve ordinance 18-01, the 2018/19 working budget as amended, seconded by Alderman Busser. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Busser yes, Alderman Peterson absent, Alderman Grobe absent, Alderman Boothe yes, Alderman Chesnut yes, and Alderman Schoon yes. The motion carried.

**B. Consideration & Possible Action on Ordinance 18-02, an Ordinance Vacating Former Railroad Property Westerly of 324 N. Jefferson Avenue in the City of Polo. (Second Reading)**

Alderman Busser made a motion to approve ordinance 18-02, an ordinance vacating former railroad property Westerly of 324 N. Jefferson Avenue in the City of Polo, seconded by Alderman Schoon. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Peterson absent, Alderman Grobe absent, Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, and Alderman Busser yes. The motion carried.

**C. Consideration & Possible Action on Ordinance 18-03, an Amendment to the Polo Liquor Code in Connection with the Celebration of the Polo Chamber of Commerce Annual Car Show. (Second Reading)**

Alderman Schoon made a motion to accept ordinance 18-03, an amendment to the Polo Liquor Code in connection with the celebration of the Polo Chamber of Commerce annual car show, seconded by Alderman Boothe. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Grobe absent, Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, Alderman Busser yes, and Alderman Peterson absent. The motion carried.

**D. Consideration and possible action on Ordinance 18-04, an Ordinance Amending Chapters 50, 51, 52 and 53 Relating to Customers' Delinquent Water, Sewer and Garbage Accounts. (Second Reading)**

Alderman Boothe made a motion to accept ordinance 18-04, an ordinance amending chapters 50, 51, 52, and 53 relating to customers' delinquent water, sewer, and garbage accounts, seconded by Alderman Chesnut. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, Alderman Busser yes, Alderman Peterson absent, and Alderman Grobe absent. The motion carried.

**NEW BUSINESS:**

**A. Consideration & Possible Action on Mayor Knapp's 2018/19 Appointments.**

Alderman Schoon made a motion to approve Mayor Doug Knapp's 2018/19 Appointments as presented, seconded by Alderman Boothe. Ayes 4, nays 0. The motion carried.

**B. Consideration & Possible Action on the 2018/19 City of Polo Service Rates.**

Alderman Schoon made a motion to approve the 2018/19 City of Polo Service Rates as presented, seconded by Alderman Chesnut. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Chesnut yes, Alderman Schoon yes, Alderman Busser yes, Alderman Peterson absent, Alderman Grobe absent, and Alderman Boothe yes. The motion carried.

**C. Presentation of Mayor Knapp's (Liquor Commissioner) 2018 Liquor Licenses Issued.**

Mayor Knapp presented his liquor commissioners 2018 liquor licenses approved until April 30, 2019 to the Polo City Council.

**D. Consideration & Possible Action on a Decision of the Zoning Board of Appeals on a Request from Mr. Mike Weems for a Variance to the Height Restrictions to Place a Six-Foot Fence Within Five Feet of the Lot Line at 111 North Cherry Avenue.**

Alderman Busser made a motion to approve the decision of the Zoning Board of Appeals on a hearing for Mr. Michael Weems for a variance to the height restriction to place a six-foot fence within five feet of the lot line at 111 North Cherry Avenue as presented, seconded by Alderman Chesnut. Ayes 4, nays 0. The motion carried by voice vote.

**E. Consideration & Possible Action on a Decision of the Zoning Board of Appeals on a Change in Zoning of Business 2 (B-2) to Residential 1 (R-1) of 902 South Congress Ave., 908 S. Congress Ave., 910 S. Congress Ave., 901 S. Division Ave., 903 S. Division Ave., 905 S. Division Ave., and 907 S. Division Ave.**

Alderman Boothe made a motion to approve the decision of the Zoning Board of Appeals on a hearing for a Change in Zoning of Business 2 (B-2) to Residential 1 (R-1) of 902 South Congress Ave., 908 S. Congress Ave., 910 S. Congress Ave., 901 S. Division Ave., 903 S. Division Ave., 905 S. Division Ave., and 907 S. Division Ave. as presented, seconded by Alderman Schoon. Ayes 4, nays 0. The motion carried by voice vote.

**F. Consideration & Possible Action on a Request from the Polo Town & Country Days Committee for use of City Property for the June 14-17, 2018 Festival.**

Mr. Jon Miller was present requesting street closure for the June 14-17<sup>th</sup> Polo Town & Country Days Festival with the same request as previous years. Consensus of the Polo City Council is to allow this request from the Polo Town & Country Days Festival committee. Mr. Miller thanked the City for all the City does for this event. Mayor Knapp thanked Mr. Miller for all they do to provide this festival for the City.

**OTHER BUSINESS:**

Alderman Schoon made a motion to adjourn at 7:31 pm to go into closed session to discuss 5 ILCS 120/2 (c) (21) Discussion of minutes lawfully closed under this act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and 5 ILCS 120/2(c)(1) Employee hiring, Firing, Compensation (Clerical, Police, Streets, Parks/ Pools and Water/Sewer), Discipline and Performance, seconded by Alderman Chesnut. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Peterson absent, Alderman Grobe absent, Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, and Alderman Busser yes. The motion carried. The Polo City Council adjourned out of closed session and regular session at 7:45 pm.

Respectfully submitted,  
Sydney Bartelt  
City Clerk

**ATTEST:** \_\_\_\_\_

**MAYOR:** \_\_\_\_\_

**CITY CLERK:** \_\_\_\_\_

**(SEAL)**