

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY HALL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, MAY 21, 2018.

INVOCATION:

Mayor Doug Knapp gave the invocation.

PLEDGE OF ALLEGIANCE:

Mayor Knapp led the Pledge of Allegiance.

CALL TO ORDER:

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m. on Monday May 21, 2018.

PRESENT: Alderman Jim Busser, Alderman Phillip Peterson, Alderman Justin Grobe, Alderman Troy Boothe, Alderman Keith Chesnut and Alderman Randy Schoon. Also present was Attorney Tom Suits, Mayor Doug Knapp and City Clerk Sydney Bartelt.

ABSENT: None

APPROVAL OF THE MINUTES OF THE 05/07/2018 REGULAR CITY COUNCIL MEETING:

Alderman Busser made a motion to approve the May 7, 2018 minutes of the regular city council meeting, seconded by Alderman Chesnut. Ayes 6, nays 0. The motion carried by voice vote.

ACCEPTANCE OF THE APRIL 2018 TREASURER'S REPORT TO FILE FOR AUDIT:

Alderman Schoon made a motion to accept the April 2018 treasurer's report to file for audit, seconded by Alderman Busser. Ayes 6, nays 0. The motion carried by voice vote.

APPROVAL OF THE LIST OF BILLS:

Mayor Knapp asked if there were any bills to add to the list of bills; Alderman Busser added a bill for Shauna Gipe for \$424.00 for the Street Department and Alderman Schoon added a bill for Northern IL Environment Applications for \$4024.80 for the Water & Sewer Department. Alderman Boothe made a motion to approve the list of bills as corrected, seconded by Alderman Chesnut. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Busser yes, Alderman Peterson yes, Alderman Grobe yes, Alderman Boothe yes, Alderman Chesnut yes, and Alderman Schoon yes. The motion carried.

CORRESPONDENCE:

Mayor Knapp received a thank you letter from Corkill insurance for meeting with them to discuss their insurance options. The City of Polo will go out for quotes for the City insurance this year.

COMMITTEE REPORTS:

Streets and Sidewalks:

None.

Finance & Ordinances:

None.

Buildings and Grounds:

Seven building permits have been issued for two fences, a shed, electric with remodel, a sign, an electrical upgrade, and a lean to.

Police:

None.

Sanitation:

None.

Parks & Pool:

None.

Water & Sewer:

None.

City Clerk's Report:

City Clerk Bartelt stated that on Monday May 29th the Polo City Council was invited to participate in the Memorial Day parade. For those who can attend if they could please arrive at 9AM. We have also been invited to participate in the Polo Town and Country Days Parade. This will be held on June 17th at noon. Alderman Schoon has already reserved 3 cars for the Polo City Council. Mayor Knapp is going to get 1 more car.

Police Chief's Report:

Chief Cavanaugh stated that the incident down in Dixon was too close to home. He has already been working with Christ Rademacher at the school. In the past, they have done 2 active shooter drills.

SAFETY AND ACCIDENT REPORTS:

None.

COMMENTS & QUESTIONS FROM THE PUBLIC:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- A. Consideration & Possible Action on the Resignation of Polo Police Officer Nicholas Broege.**

Mayor Knapp reported the City has received a resignation letter from Mr. Nicholas Broege as a Polo Police Officer and read his letter.

Alderman Boothe made a motion to accept Mr. Nicholas Broege's resignation letter effective as of May 3rd, 2018, seconded by Alderman Chesnut. Ayes 6, nays 0. The motion carried by voice vote.

B. Consideration & Possible Action on Purchasing 2018 Ford F-550 Diesel Truck For The Street Department.

Alderman Busser made a motion to purchase a 2018 Ford F-550 Diesel Truck for the Street Department, seconded by Alderman Schoon. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Peterson yes, Alderman Grobe yes, Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, and Alderman Busser yes. The motion carried.

C. Consideration & Possible Action on a Request for the 5th Annual Chandler's Classic Car Cruise to be held on June 1st, 2018.

Shellie Graden has requested street closure on West Oregon Street at South Division Avenue to South Franklin Avenue for the 5th Annual Chandler's Classic Car Cruise to be held from 5 pm to 8:30pm on Friday, June 1st, 2018. They expect anywhere from 70-80 people bringing their hot rods, rat rods, classic and antique cars/trucks and motorcycles to display.

The consensus of the Polo City Council is to allow this request.

D. Consideration & Possible Action on Changing City Hall's Office Hours.

City Clerk Sydney Bartelt stated that there have been several comments about City Hall not being open during the lunch hour. Unfortunately, Sydney and Sue can not stagger our lunch if either one are not in the office and there is only one person working. They came up with an idea to decrease their lunch hour from 1 hour to 30 minutes. Since most people work from 8am to 5 pm, we would like to open at 7:30am for people to pay their water bills prior to going to work. We would also be open from 12:30-1pm for people who would like to stop in during their lunch hour. We would then close at 4pm. After much discussion, Mayor Knapp asked the aldermen to talk with their constituents to see what their opinions are on City Hall's hours. This will be revisited in the future.

OTHER BUSINESS:

Tom stated that he had a court date with Richard Jeter last week. There will be a court date on June 14th at 1pm for a bench trial.

Doug would like to create a committee to review the employee hand book to implement annual performance reviews for employees. The committee will consist of Chief Kurt Cavanaugh, Alderman Boothe, Alderman Schoon, Alderman Grobe, City Clerk Bartelt, and Jim Weed from PNC.

Alderman Busser reported that there has been some improper use of the yard waste area by the old sewer plant. The Street department asks to not discard anything that is not yard waste otherwise the City of Polo will have to have to close the yard waste area.

Alderman Schoon made motion to adjourn the regular City Council meeting at 7:43 pm, seconded by Alderman Boothe. Ayes 6, nays 0. The motion carried.

ATTEST: _____

MAYOR: _____

CITY CLERK: _____

(SEAL)