

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY HALL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, JULY 1, 2019.**

**INVOCATION:**

Mayor Knapp gave the invocation.

**PLEDGE OF ALLEGIANCE:**

Mayor Knapp led the Pledge of Allegiance.

**CALL TO ORDER:**

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m. on Monday July 1, 2019.

**PRESENT:** Alderman Justin Grobe, Alderman Jim Busser, Alderman Keith Chesnut, Alderman DJ Sanders, Alderman Troy Boothe, and Alderman Randy Schoon. Also, present was Mayor Doug Knapp, Attorney Tom Suits and City Clerk Sydney Bartelt.

**ABSENT:** None.

**APPROVAL OF THE MINUTES OF THE 06/17/2019 REGULAR CITY COUNCIL MEETING:**

Alderman Schoon made a motion to approve the June 17, 2019 minutes of the regular city council meeting, seconded by Alderman Grobe. Ayes 6, nays 0. The motion carried by voice vote.

**APPROVAL OF THE MINUTES OF THE 06/26/2019 SPECIAL CITY COUNCIL MEETING:**

Alderman Schoon made a motion to approve the June 26, 2019 minutes of the special city council meeting, seconded by Alderman Busser. Ayes 6, nays 0. The motion carried by voice vote.

**CORRESPONDENCE:**

None.

**COMMITTEE REPORTS:**

**Streets and Sidewalks:**

None.

**Finance & Ordinances:**

None.

**Buildings and Grounds:**

Building permits were issued for a handicap ramp and a fence.

A zoning board of appeals meeting is scheduled for July 17<sup>th</sup> at 7PM for a variance to deviate from their side yard setback.

**Police:**

None.

**Sanitation:**

None.

**Parks & Pool:**

None.

**Water & Sewer:**

None.

**City Clerk's Report:**

None.

**Police Chief's Report:**

Chief Jon Mandrell would like to commend three officers for their acts on June 15, 2019. They were called for a suicidal suspect on the railroad tracks on the outskirts of Polo. They had incredible communication with each other and Ogle County K-9 unit. The three officers are Jon Shippert, Brian Diaz, and Troy Randall. Mayor Knapp read the certificates and presented them to Officer Diaz and Officer Randall. Officer Jon Shippert was unable to attend tonight and will have his certificate presented to him at another time. The American Legion has nominated officer Tim Rockwood as their officer of the year.

**SAFETY AND ACCIDENT REPORTS:**

None.

**COMMENTS & QUESTIONS FROM THE PUBLIC:**

**UNFINISHED BUSINESS:**

**A. Consideration & Possible Action on Amendments to the Polo Employee Handbook. (second reading)**

Alderman Schoon made a motion to accept the amendments to the Polo Employee handbook, seconded by Alderman Sanders. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Grobe yes, Alderman Busser yes, Alderman Chesnut yes, Alderman Sanders yes, Alderman Boothe yes, and Alderman Schoon yes. The motion carried.

**B. Consideration & Possible Action on Ordinance 19-06, an Ordinance For Thirty (30) Minute Parking for 30 feet at 121 N. Division Ave. (second reading)**

Alderman Boothe made a motion to accept Ordinance 19-06, an ordinance for thirty (30) minute parking for 30 feet at 121 N. Division Ave., seconded by Alderman Chesnut. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Busser yes, Alderman Chesnut yes, Alderman Sanders yes, Alderman Boothe yes, Alderman Schoon yes, and Alderman Grobe yes. The motion carried.

**NEW BUSINESS:**

**A. Consideration & Possible Action on a Temporary Replacement for City Clerk Sydney Bartelt.**

Alderman Grobe made a motion to hire Marla Buskohl at \$15.00 effective as of July 1, 2019 to serve as City Clerk Bartelt's temporary replacement during her maternity leave, seconded by Alderman Schoon. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Chesnut yes, Alderman Sanders yes, Alderman Boothe yes, Alderman Schoon yes, Alderman Grobe yes, and Alderman Busser yes. The motion carried.

**B. Consideration & Possible Action on a Decision of the Zoning Board of Appeals on a Change in the City Ordinance Regarding Accessory Buildings.**

Alderman Sanders made a motion to accept the Zoning Board of Appeals recommendation on a change in the City Ordinance regarding accessory buildings, seconded by Alderman Schoon. Ayes 6, nays 0. The motion carried by voice vote. Attorney Tom Suits will work on getting the ordinance revised to present at the next City Council meeting.

**C. Consideration & Possible Action on a Request From Expresslane Shell For a Class A Liquor License.**

A representative from Expresslane Shell was not be able to make it to today's meeting. They have requested to be on the next City Council meeting for this request.

**D. Consideration & Possible Action on Ordinance 19-07, Chapter 79 Handicap Parking. (First Reading)**

The Polo City Council accepted the first reading of ordinance 19-07, Chapter 79 handicap parking.

**E. Consideration & Possible Action on Ordinance 19-08, the 2019 Appropriation Ordinance. (First Reading)**

The Polo City Council accepted the first reading of ordinance 19-08, the 2019 Appropriation ordinance.

**F. Consideration & Possible Action on A Street Closure Request by Chief Jon Mandrell for National Night Out on August 6, 2019.**

National Night Out is a national event that safety agencies put out to raise awareness about public safety that falls on the first Tuesday of August every year. It is a public safety block party. Chief Mandrell would like to block off a section of the block on Colden Street between Green Ave and Franklin Ave. He has talked to several organizations that would like to set up their stuff. He would like to do this annually. The consensus of the City Council is to allow this.

**OTHER BUSINESS:**

Alderman Schoon made a motion to adjourn from regular City Council meeting at 7:24 pm, seconded by Alderman Busser. Ayes 6, nays 0. The motion carried.

**ATTEST:** \_\_\_\_\_

**MAYOR:** \_\_\_\_\_

**CITY CLERK:** \_\_\_\_\_

**(SEAL)**