

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY COUNCIL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, JULY 20, 2015.

INVOCATION:

Mayor Doug Knapp gave invocation.

PLEDGE OF ALLEGIANCE:

Mayor Knapp led the Pledge of Allegiance.

CALL TO ORDER:

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m. on Monday, July 20, 2015.

PRESENT: Alderman David Ackeberg, Alderman Phillip Peterson, Alderman Jim Busser, Alderman Troy Boothe, Alderperson Cheryl Galor and Alderman Randy Schoon. Also present was Mayor Doug Knapp, City Attorney Tom Suits and City Clerk Susie Corbitt.

ABSENT: None.

APPROVAL OF THE 7/06/15 MINUTES OF THE REGULAR CITY COUNCIL MEETING:

Alderman Randy Schoon made a motion to accept the minutes of the 7/06/15 regular city council meeting as presented, seconded by Alderperson Cheryl Galor. Ayes 6, nays 0. The motion carried by voice vote.

APPROVAL OF THE 7/06/15 MINUTES OF THE CLOSES SESSION MEETING:

Alderman David Ackeberg made a motion to accept the minutes of the 7/06/15 city council closed session meeting as presented, seconded by Alderman Troy Boothe. Ayes 6, nays 0. The motion carried by voice vote.

APPROVAL OF THE JUNE 2015 TREASURER'S REPORT TO FILE FOR AUDIT:

Alderman David Ackeberg made a motion to accept the June 2015 treasurer's report as presented to file for audit, seconded by Alderperson Cheryl Galor. Ayes 6, nays 0. The motion carried by voice vote.

APPROVAL OF THE LIST OF BILLS:

Mayor Knapp asked if there were any bills to add to the list of bills; Alderman Phillip Peterson added bills in the amount of \$40.20 to Sauk Valley Media and one to Humana Insurance Company in the amount of \$14,037.19 and Alderman David Ackeberg added a bill in the amount of \$3,918.01 to Birkey's Farm Store.

Alderman Randy Schoon made a motion to accept the list of bills as amended, seconded by Alderman Troy Boothe. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Phillip Peterson yes, Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Ackeberg yes. The motion carried.

CORRESPONDENCE:

None.

COMMITTEE REPORTS:

Streets and Sidewalks:

None.

Finance & Ordinances:

Alderman Phillip Peterson reported the City will hold a Zoning Board of Appeals Hearing on August 11, 2015 at 7pm in city hall to consider a text amendment to the Polo Code of Ordinance to Chapter 152.140, Variations, Section D. This would be for a possible variance to apply for the height of private garages.

Buildings and Grounds:

None.

Police:

Alderman Troy Boothe gave a reminder of the town meeting to be held this Thursday evening at the fire station at 7:00pm to discuss the possibility of Ahmad Farrj opening a grocery store and of hiring a 5th full time police officer.

Sanitation:

None.

Parks & Pool:

Alderson Cheryl Galor reported everything is going well at the swimming pool.

Water & Sewer:

None.

City Clerk's Report:

None.

Police Chief's Report:

None.

SAFETY AND ACCIDENT REPORTS:

None.

COMMENTS & QUESTIONS FROM THE PUBLIC:

None.

At this time Mayor Doug Knapp presented Chief Dennis Christen with an engraved watch for his twenty five years of service with the City of Polo from the Polo City Council.

UNFINISHED BUSINESS:

A. Consideration & Possible Action on Ordinance 15-10, the 2015/16 Appropriation Ordinance.

Alderson Cheryl Galor made a motion to accept Ordinance 15-10, the 2015/16 Appropriation Ordinance as presented, seconded by Alderman Troy Boothe. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Ackeborg yes, Alderman Phillip Peterson yes. The motion carried.

NEW BUSINESS:

A. Consideration & Possible Action on the USDA Rural Development Project Scope, (Lift Station, Sanitary Sewer, Sludge Beds).

Willett, Hofmann & Associates engineer Matt Hansen was present reporting on the scope of the USDA Rural Development project for the possible South Congress Avenue lift station, sanitary sewer and sludge beds at the waste water treatment plant. Two handouts were given to the City Council with two budget projections from Willett, Hofmann and USDA Rural Development. Mr. Hansen stated unfortunately the City has saved money for equipment replacement along with EPA loan pay backs so it does not look like we will get any grant funds at this point, but Lorali Heintzelman from USDA RD will battle with the State of Illinois and try to get grant money. USDA Rural Development requires a loan reserve for ten years to save towards payment back with \$8,520.00 in their budgets, with a total expense of \$703,802.00 for operations and maintenance, replacement reserves, IEPA RFL, USDA RD Loan. Revenues using the USDA RD loan reserve mean an increase in rates, which could be a flat amount across the board yearly. We will have two accounts for equipment replacement when we get this project started, one for the WWTP and one for the USDA Rural Development. Mr. Hansen proposes to take some of the funds from the IEA Loan fund and transfer that to a USDA loan account to initially get started since they both are for sewer projects. Shortage in revenues generated is \$41,515.00 at this time according to Willett, Hofmann.

The project scope option sheet shows five projects; Division Street sanitary sewer replacement project, sanitary sewer lining, sludge bed drying rehabilitation, South Congress lift station rehabilitation, and the Maple Avenue & Oregon Street sanitary sewer replacement project. City will be paying for the sanitary sewer lining, according to the committee meeting held last week, so this was taken out of project. Mr. Hansen reported the sewers up the alley to the Congress Street lift station where there are very heavy roots so we need to re-televise and then cut the roots out. When the liner goes in there will be no joints but just one connection so the roots cannot get back in. \$1,805,000.00 cost is what has everything that went into the USDA application. Preliminary costs that have been expended to the engineers can be placed in the application and paid back to the city. Projections for one, four and six on the project scope options have the funds with our current rate schedule, but have taken the sludge bed and other portions out. At the sewer committee meeting Ms. Heintzelman of Rural Development suggested doing the entire project option with the \$3.00 rate increase. This increase can be phased in over a certain period of time for the \$41,515.00 net income loss, but we can use some reserves up to a year six period of time. The USDA loan will include a one year construction period and 39 years of payback at a 2.8% fixed interest rate. Alderman Randy Schoon stated he does not see why we would not do this. He went on to say that if we do not raise the rates we will be in the same situation we were when we built the new sewer plant, then we would have to raise the rates significantly rather than small amounts over a period of time. Alderman Schoon

suggested maybe \$0.50 flat raise per year, for even ten years because we never know when the painting of the new water tower or a well that goes bad could happen and we definitely need to be proactive.

Willett, Hofmann engineer Matt Hansen stated once we get this project done with all that has been replaced or built you still will never get ahead, but at least we can identify the worst spots in town that need to be taken care of. He reported the Division Avenue area is in the worst shape and even if we do nothing else we have to take care of that. We have a water plant that has been there since 1881 as far as the building that will need to possibly be replaced.

Mr. Hansen stated we now have the preliminary application approved and when we decide on the city's local funds and what that rate increase will be we will apply back to the USDA Rural Development. Mayor Knapp stated we will place this back on the agenda for the August 3, 2015 City Council meeting.

B. Consideration & Possible Action on Ordinance 15-11, an Amendment to the Code of Ordinance to Chapter 50.16 Fees. Section (A), Single Family Residence.

The Polo City Council accepted the first reading of Ordinance 15-11, to the Code of Ordinance to Chapter 50.16, garbage fees, section (A), single family residence.

C. Consideration & Possible Action on a One Block Street Closure / Vacation Bible Camp 7/20-7/24/15.

Consensus is to accept the request of Open Bible Church for vacation bible camp during July 20 to July 24, 2014. The request is for a one block area to close off on East Buffalo Street from South Franklin Avenue to South Green Avenue.

D. Consideration & Possible Action on the Possible Purchase of 113 E. Colden Street by the City of Polo.

Mayor Knapp reported we have been in conversation with the owner of 113 E. Colden Street reporting we have some challenges to address, but have not had acceptance to the contract. He went on to say there is another person interested in the purchase of the building and we will be going into closed session to discuss this.

E. Consideration & Possible Action on the Possible Purchase of 208 E. Mason Street by the City of Polo.

Alderman Dave Ackeberg made a motion to purchase the property at 208 E. Mason Street in the amount of \$660.80, which included the purchase of the property and the \$30.50 Ogle County filing fees, seconded by Alderperson Cheryl Galor. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Ackeberg yes, Alderman Phillip Peterson yes, Alderman Jim Busser yes. The motion carried.

F. Consideration & Possible Action on the Hiring of a 5th Full Time Police Officer for the Polo PD.

No discussion held.

OTHER BUSINESS:

None.

Alderman Randy Schoon made a motion to adjourn at 7:50 pm from the regular city council meeting to go into closed session to discuss Section (2) (5), purchase or lease of real estate, seconded by Alderman Troy Boothe. Mayor Knapp requested the City Clerk call roll on the motion; Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Ackeberg yes, Alderman Phillip Peterson yes, Alderman Jim Busser yes, Alderman Troy Boothe yes. The motion carried.

Mayor Knapp re-opened the regular city council meeting at 8:20pm with requesting the City Clerk call roll for those present:

PRESENT: Alderman David Ackeberg, Alderman Phillip Peterson, Alderman Jim Busser, Alderman Troy Boothe, Alderperson Cheryl Galor and Alderman Randy Schoon. Also present was Mayor Doug Knapp, City Attorney Tom Suits and City Clerk Susie Corbitt.

ABSENT: None.

Alderman Dave Ackeberg made a motion for Attorney Suits to prepare the contract with Mr. Richard Haan for a contract for the purchase of 113 E. Colden Street to allow Mayor Doug Knapp to sign the contract, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Randy Schoon yes, Alderman David Ackeberg yes, Alderman Jim Busser, Alderman Phillip Peterson yes, Alderman Jim Busser yes, Alderperson Cheryl Galor yes. The motion carried.

Alderman Randy Schoon made a motion to adjourn at 8:21pm, seconded by Alderman Dave Ackeberg.

Respectfully Submitted,
Susie Corbitt, MMC
City Clerk