

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY HALL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, AUGUST 6, 2018.

INVOCATION:

Mayor Doug Knapp gave the invocation.

PLEDGE OF ALLEGIANCE:

Mayor Knapp led the Pledge of Allegiance.

CALL TO ORDER:

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m. on Monday August 6, 2018.

PRESENT: Alderman Phillip Peterson, Alderman Justin Grobe, Alderman Troy Boothe, Alderman Keith Chesnut and Alderman Randy Schoon. Also present was Attorney Tom Suits, Mayor Doug Knapp and City Clerk Sydney Bartelt.

ABSENT: Alderman Jim Busser

APPROVAL OF THE MINUTES OF THE 07/16/2018 REGULAR CITY COUNCIL MEETING:

Alderman Chesnut made a motion to approve the July 16, 2018 minutes of the public city council meeting as amended, seconded by Alderman Grobe. Ayes 5, nays 0. The motion carried by voice vote.

CORRESPONDENCE:

None.

COMMITTEE REPORTS:

Streets and Sidewalks:

None.

Finance & Ordinances:

None.

Buildings and Grounds:

Building permits were issued for 2 sheds, 2 small demolitions, 1 deck, 1 fence, and repairs to roof and building.

Police:

None.

Sanitation:

None.

Parks & Pool:

None.

Water & Sewer:

None.

City Clerk's Report:

City Clerk Sydney Bartelt stated the bid opening for the electrical work at Millard Deuth Park is set for August 14th at 10AM. City Clerk Bartelt will be implementing electronic based timecards at no cost. The only department that would not be able to do this is the pool. Hopefully we can work on getting internet or a hotspot for the pool kids to punch in electronically. She has been trialing it with Deputy Clerk Sue Waszak and is happy with the results so far. She has spoken to all of the employees on their input and it has all been positive. For any City Council member that will be attending the 105th annual Illinois Municipal League Conference, we have been invited to two dinners. If anyone is interested in attending the conference and the dinners, please let City Clerk Bartelt know.

Police Chief's Report:

HBO is done filming for now but will be back later this month and may leave some equipment in the high school parking lot for a couple of days.

SAFETY AND ACCIDENT REPORTS:

None.

COMMENTS & QUESTIONS FROM THE PUBLIC:

Donna Peugh was asking if the City could do anything about 410 S Division Ave. She stated that it has been vacant for several years. Attorney Suits said that once the property taxes are delinquent for a sufficiently long time, the taxing authority will initiate a tax sale. A list is recorded in the county records that names the taxpayer, the property, as well as the amount of tax due, and the list will often be published. In some jurisdictions, the property itself is sold at the tax sale to the highest bidder. The purchaser does not buy the property itself but receives a certificate of purchase; once the redemption period expires, the purchaser obtains title to the property. Attorney Suits recommended to Donna to hire an attorney or to do some research into where the property was in the tax sale.

UNFINISHED BUSINESS:

NEW BUSINESS:

A. Consideration & Possible Action on the Lease Agreement for 212 S. Division Ave.

Alderman Chesnut made a motion to approve the lease agreement for 212 S. Division Ave and giving Attorney Suits the authority to make the following changes to the lease agreement: a 90-day provision to the clean up the lot after the lease is terminated and having the entrance to buffalo will be blocked, seconded by Alderman Peterson. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Busser absent, Alderman Peterson yes, Alderman Grobe yes, Alderman Boothe yes, Alderman Chesnut yes, and Alderman Schoon no. The motion carried.

B. Consideration & Possible Action on the Cable Television Franchise Agreement By and Between The City of Polo and Comcast of Illinois/Indiana/Ohio, LLC

This will be tabled until next meeting to see if there are cable lines above the 200 block of S. Division avenue.

C. Consideration & Possible Action on Change Order No. 4 for Contract No. 2.

Alderman Schoon stated that no one had contacted him regarding this change order. He does not feel that the City is responsible since it was not presented to the council or himself prior to the work being done. Alderman Schoon asked Attorney Suits the legality of this situation. Attorney Suits stated that it should come to the council or the Alderman in charge if it is within their spending limit. Engineer Matt Hansen stated that they would pay the contractor and the City of Polo does not have to for this change order.

D. Consideration & Possible Action on Pay Request #5 for Contract No. 2 & Willett Hofmann & Associates Engineering Invoices.

Alderman Schoon made a motion to approve pay request for Contract No. 2 & Willett Hofmann & Associates engineering invoices minus \$1,675 from change order No. 4, seconded by Alderman Peterson. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Grobe yes, Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, Alderman Busser absent, and Alderman Peterson yes. The motion carried.

E. Consideration & Possible Action on Purchasing One Influent Lift Station Pumps for the Waste Water Treatment Plant.

Alderman Grobe made a motion to purchase 1 new influent lift station pump for the waste water treatment plant, seconded by Alderman Peterson. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, Alderman Busser absent, Alderman Peterson yes, and Alderman Grobe yes. The motion carried.

F. Consideration & Possible Action on The Polo Code of Ordinances Courtesy Citation Program.

Mayor Knapp would like to create a committee to review the Courtesy Citations to make updates. The committee will consist of Alderman Boothe, Alderman Peterson, Chief Cavanaugh, Alderman Grobe and Alderman Chesnut.

G. Consideration & Possible Action on DCEO Grant for Storm Sewers.

There are several storm sewer drainage issues within the City of Polo. The most problematic areas are on Colden Street. Kendall went out 7 times last year to supervise Colden and Division intersection to make sure cars drove slow through that area. A police officer would also supervise Colden and Congress intersections to get cars to slow down as well. Kendall has submitted the pictures of the

flooding to Willett Hofmann & Associates. They contacted Ellen Burgeson to see if she could assist in writing a grant to DCEO. The cost for Ellen Burgeson's consulting would be up to \$8,500. The cost for Willett Hofmann & Associates scope of services required for the grant would be \$42,000. If the Council was to approve the consulting agreement and the scope of services they would work diligently to get this turned in by November 1, 2018.

Alderman Schoon made a motion to accept the consulting agreement and the scope of services through Willett Hofmann & Associates, seconded by Alderman Peterson. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Chesnut yes, Alderman Schoon yes, Alderman Busser absent, Alderman Peterson yes, Alderman Grobe yes, and Alderman Boothe yes. The motion carried.

H. Consideration & Possible Action on A Request from The Polo Chamber of Commerce For The Use Of Louise D. Quick Park on September 29th For The Annual Chili Cook Off.

The Polo Chamber of Commerce is requesting use of the Louise D. Quick Park as well as Franklin St from Mason St and north to the alley by the post office for their annual Chili Cook Off on September 30th, 2018. They would also like to use the intersection at Mason and Franklin on the North side for a mobile blood drive. They would like the streets to be blocked off from 6:00 am to 3:00 pm. The consensus of the City Council is to allow this.

I. Consideration & Possible Action on Employee Uniforms.

City Clerk Bartelt sent a letter for termination of services with Aramark in April. The contract will be done on August 31, 2018. The City employees are proposing purchasing uniforms for them to launder themselves. Last year we spent \$1,150 on uniforms for 4 employees.

Alderman Chesnut made a motion to purchase 66 uniform shirts for a total of \$659.34 from Aramark, seconded by Alderman Justin. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Schoon yes, Alderman Busser absent, Alderman Peterson yes, Alderman Grobe yes, Alderman Boothe yes, and Alderman Chesnut yes. The motion carried.

Alderman Boothe made a motion to get 66 uniform shirts embroidered by Kaleel's for a total of \$528.00, seconded by Alderman Grobe. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Busser absent, Alderman Peterson yes, Alderman Grobe yes, Alderman Boothe yes, Alderman Chesnut yes, and Alderman Schoon yes. The motion carried.

J. Consideration & Possible Action on the Electrical Power Supply Contract for Eleven City Accounts at Various City Owned Properties.

Mr. Mike Mudge, owner of Rock River Energy was present to explain the ten city accounts at various locations of city owned properties on this electrical plan. Rock River Energy has been helping the city buy the electrical energy since 2006, with three energy contracts so far. This year nine suppliers with Source being the most competitive pricing were presented to the council. The city's

current rate is \$0.04839, but the City could lock in with Source for 3 years, which would mean an estimated annual fixed energy cost of \$34,402.82.

Alderman Boothe made a motion to allow Mayor Knapp to sign a proposal with Source for 3 years for the 10 city energy accounts at a supplier rate of \$0.05915, seconded by Alderman Chesnut. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Peterson yes, Alderman Grobe yes, Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, and Alderman Busser absent. The motion carried.

OTHER BUSINESS:

Alderman Boothe made motion to adjourn the regular City Council meeting at 8:31 pm, seconded by Alderman Grobe. Ayes 5, nays 0. The motion carried.

ATTEST: _____

MAYOR: _____

CITY CLERK: _____

(SEAL)