

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY HALL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, SEPTEMBER 5, 2017.**

**INVOCATION:**

Mayor Knapp gave the invocation.

**PLEDGE OF ALLEGIANCE:**

Mayor Knapp led the Pledge of Allegiance.

**CALL TO ORDER:**

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m. on Tuesday September 5, 2017.

**PRESENT:** Alderman Jim Busser, Alderman Phillip Peterson, Alderman Justin Grobe, Alderman Troy Boothe, Alderman Keith Chesnut and Alderman Randy Schoon. Also present was Attorney Tom Suits, Mayor Doug Knapp and City Clerk Sydney Bartelt.

**ABSENT:** None

**APPROVAL OF THE MINUTES OF THE 08/21/2017 REGULAR CITY COUNCIL MEETING:**

Alderman Boothe made a motion to approve the August 21, 2017 minutes of the regular city council meeting, seconded by Alderman Schoon. Ayes 6, nays 0. The motion carried by voice vote.

**CORRESPONDENCE:**

**COMMITTEE REPORTS:**

**Streets and Sidewalks:**

None.

**Finance & Ordinances:**

None.

**Buildings and Grounds:**

None.

**Police:**

None.

**Sanitation:**

None.

**Parks & Pool:**

This past weekend, somebody kicked in the doors at Millard Deuth Park. We will need to get some quotes to get the doors replaced. Alderman Grobe received an email from Willett & Hofmann about the electrical work. Soon we will have a bid opening for the electrical work.

**Water & Sewer:**

None.

**City Clerk's Report:**

None.

**Police Chief's Report:**

The car burglary culprit was arrested in Dixon and will be charged for burglary in Dixon, Polo and Forreston.

**SAFETY AND ACCIDENT REPORTS:**

None.

**COMMENTS & QUESTIONS FROM THE PUBLIC:**

**UNFINISHED BUSINESS:**

A. Consideration & Possible Action on Ordinance 17-07A an Ordinance Approving and Authorizing the Execution of an Intergovernmental Agreement between the City of Polo and Polo Community Unit School District No. 222.

Alderman Schoon made a motion to approve ordinance 17-07A, the ordinance between the City of Polo and Polo Community Unit School District No. 222., seconded by Alderman Grobe. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Peterson yes, Alderman Grobe yes, Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, Alderman Busser no. The motion carried.

**NEW BUSINESS:**

A. Consideration & Possible Action on the Presentation of the 2016-17 City Audit by CliftonLarsonAllen, LLP.

Sandy Cook, CPA, Engagement Director and Stacey Dunphy, Senior Associate were present from CliftonLarsonAllen, LLP. A financial report presentation was given by Ms. Cook.

Alderman Boothe made a motion to accept the 2016-17 city audit presented by CliftonLarsonAllen, LLP, seconded by Alderman Schoon. Ayes 6, nays 0. The motion carried by voice vote.

B. Consideration & Possible Action on a Temporary Replacement for City Clerk Sydney Bartelt's Maternity Leave.

Alderman Peterson made a motion to hire Marla Buskhol at \$15.00 an hour for the City Clerk's maternity leave, seconded by Alderman Boothe. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, Alderman Busser yes, Alderman Peterson yes, and Alderman Grobe yes. The motion carried.

C. Consideration & Possible Action on An Increase in Commercial Sanitary Rates.

Alderman Boothe made a motion to increase only 5 commercial accounts to bring them up to date, seconded by Alderman Chesnut. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Chesnut yes, Alderman Schoon yes, Alderman Busser yes, Alderman Peterson yes, Alderman Grobe yes, and Alderman Boothe yes. The motion

carried.

D. Consideration & Possible Action on Report on the Ogle County Economic Development Group.

Susie Corbitt attended the most recent Ogle County Economic Development Program meeting. At that meeting, they stressed that each municipality need to appoint a contact person that could report to the county and the City Council. This person would need to work on LOIS (location one information system) and would need to provide a list of all the infrastructures.

E. Consideration & Possible Action on Appointing a Point of Contact From Polo for Monthly Reporting to Ogle County Economic Development Program.

It was suggested by the Polo Economic Development Committee to appoint Susie Corbitt for this position. Alderman Schoon made a motion to appoint Susie Corbitt as the point of contact from Polo for the Ogle County Economic Development Program bound on confidentiality agreement, seconded by Alderman Chesnut. Ayes 6, nays 0. The motion carried by voice vote.

F. Consideration & Possible Action on Pay Request No. 1 for Contract No. 1 & Willett Hofmann & Associates Engineering Invoices.

Alderman Schoon made a motion to approve pay request No. 1 for Contract No. 1 and Willett Hofmann & Associates Engineering Invoices, seconded by Alderman Busser. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Busser yes, Alderman Peterson yes, Alderman Grobe yes, Alderman Boothe yes, Alderman Chesnut yes, and Alderman Schoon yes. The motion carried.

G. Consideration & Possible Action on Change Order No. 1 for Contract No. 1.

Alderman Schoon made a motion to approve the change order No. 1 for Contract No. 1, seconded by Alderman Busser. Ayes 6, nays 0. The motion carried by voice vote.

H. Consideration & Possible Action on Pay Request No. 1 For Seal Coating for Porter Brothers.

Alderman Boothe made a motion to approve pay request No. 1 for seal coating for Porter Brothers, seconded by Alderman Chesnut. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Grobe yes, Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon no, Alderman Busser yes, and Alderman Peterson yes. The motion carried.

**OTHER BUSINESS:**

Alderman Schoon made a motion to adjourn at 8:03 pm to go into closed session to discuss Personnel- Section 2(c)(1) Employee hiring, Firing, Compensation (Clerical, Police, Streets, Parks/ Pools and Water/Sewer), Discipline and Performance, seconded by Alderman Grobe. Mayor Knapp requested the City Clerk to call roll on the motion: Alderman Chesnut yes, Alderman Schoon yes, Alderman Busser yes, Alderman Peterson yes, Alderman Grobe yes, and Alderman Boothe yes. The motion carried.

The Polo City Council adjourned out of closed session and regular session at 8:41pm.

Respectfully submitted,  
Sydney Bartelt  
City Clerk

**ATTEST:** \_\_\_\_\_

**MAYOR:** \_\_\_\_\_

**CITY CLERK:** \_\_\_\_\_

**(SEAL)**