

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY HALL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, SEPTEMBER 17, 2018.

INVOCATION:

Mayor Doug Knapp gave the invocation.

PLEDGE OF ALLEGIANCE:

Mayor Knapp led the Pledge of Allegiance.

CALL TO ORDER:

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m. on Monday September 17, 2018.

PRESENT: Alderman Jim Busser, Alderman Phillip Peterson, Alderman Justin Grobe, Alderman Troy Boothe, Alderman Keith Chesnut and Alderman Randy Schoon. Also present was Attorney Tom Suits, Mayor Doug Knapp and City Clerk Sydney Bartelt.

ABSENT: None.

APPROVAL OF THE MINUTES OF THE 08/20/2018 REGULAR CITY COUNCIL MEETING:

Alderman Boothe made a motion to approve the August 20, 2018 minutes of the regular city council meeting, seconded by Alderman Chesnut. Ayes 6, nays 0. The motion carried by voice vote.

ACCEPTANCE OF THE AUGUST 2018 TREASURER'S REPORT TO FILE FOR AUDIT:

Alderman Boothe made a motion to accept the August 2018 treasurer's report to file for audit, seconded by Alderman Chesnut. Ayes 6, nays 0. The motion carried by voice vote.

PRESENTATION OF THE 2017/18 ANNUAL TREASURER'S REPORT:

The Polo City Council was presented with the 2017/18 annual treasurer's report. Alderman Schoon made a motion to accept the 2017/18 annual treasurer's report, seconded by Alderman Busser. Ayes 6, nays 0. The motion carried by voice vote.

APPROVAL OF THE LIST OF BILLS:

Mayor Knapp asked if there were any bills to add to the list of bills; Alderman Grobe added a bill for \$4,999.50 for Team Reil for the pool department, Alderman Chesnut added a bill for \$18,862.94 from Humana for the administration department, and Alderman Schoon added bills for \$105.00 from the City of Dekalb and \$55.28 from Gaul's Climate Control for the water and sewer department. Alderman Boothe made a motion to accept the list of bills as amended, seconded by Alderman Schoon. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Busser yes, Alderman Peterson yes, Alderman Grobe yes, Alderman Boothe yes, Alderman Chesnut yes, and Alderman Schoon yes. The motion carried.

CORRESPONDENCE:

City Clerk Bartelt received a letter from Wipfli and Karrison, LLC from Naperville, IL to add them to our request for proposal when going out for quotes for our audit this year. Our contract with CliftonLarsonAllen expires this year.

COMMITTEE REPORTS:

Streets and Sidewalks:

None.

Finance & Ordinances:

None.

Buildings and Grounds:

One building permit was issued to replace a porch.

Police:

None.

Sanitation:

None.

Parks & Pool:

None.

Water & Sewer:

None.

City Clerk's Report:

City Clerk Bartelt reported that tomorrow September 18th will be the first day to pick up petitions for the April 2, 2019 consolidated election.

Police Chief's Report:

Chief Cavanaugh recently implemented the sex offender annual registration fee that is mandated by the State of Illinois. Also last Sunday they experienced a fire on Buffalo Street. Police Chief Cavanaugh commends the fire department and sheriff's department on a job well done.

SAFETY AND ACCIDENT REPORTS:

None.

COMMENTS & QUESTIONS FROM THE PUBLIC:

None.

UNFINISHED BUSINESS:

NEW BUSINESS:

A. Consideration & Possible Action on the Presentation of the 2017-18 City Audit by CliftonLarsonAllen, LLP.

Sandy Cook, CPA, Engagement Director and Stacey Dunphy, Senior Associate were present from CliftonLarsonAllen, LLP. A financial report presentation was given by Ms. Cook.

B. Consideration & Possible Action on the Hiring of an Employee for the Police Department.

This will be discussed in closed session.

C. Consideration & Possible Action on A Possible Increase in Garbage Rates for Residents and Businesses.

After much discussion, it was decided to not agree to Moring's increase.

D. Consideration & Possible Action on A Manhole Replacement on Maple Ave and Colden Street.

Alderman Schoon made a motion to declare the manhole replacement on Maple Ave and Colden Street an emergency and waive the bidding process, seconded by Alderman Boothe. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Peterson yes, Alderman Grobe yes, Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, and Alderman Busser yes. The motion carried.

Alderman Schoon made a motion to accept Civil's proposal for the manhole replacement and to allow Mayor Knapp to sign the proposal, seconded by Alderman Grobe. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Grobe yes, Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, Alderman Busser yes, and Alderman Peterson yes. The motion carried.

E. Consideration & Possible Action on a Request from Crossroads Church for Street Closure's and Electrical Hook Up's for Their Trunk or Treat Event to be held on October 24th, 2018.

The request is concerning their Trunk or Treat event on October 24th from 4PM to 9PM at Crossroads Community Church. They would like Jefferson Avenue to be barricaded off from Dixon Street to King Street. They would also like the use of the electrical hook ups in the City parking lot for their jump houses. This would be their seventh year for this event. The consensus of the City Council is to allow this request from Crossroads Community Church.

OTHER BUSINESS:

Alderman Schoon made a motion to adjourn at 7:44 pm to go into closed session to discuss 5 ILCS 120/2 (c) (21) Discussion of minutes lawfully closed under this act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06., 5 ILCS 120/2(c)(1) Employee Hiring (Police), Firing, Compensation, Discipline and Performance, and 5 ILCS 120/2(c)(1) Employee Hiring, Firing, Compensation, Discipline and Performance, seconded by Alderman Busser. Mayor Knapp requested the City Clerk to call roll on the motion; Alderman Boothe yes, Alderman Chesnut yes, Alderman Schoon yes, Alderman Busser yes, Alderman Peterson yes, and Alderman Grobe yes. The motion carried.

The Polo City Council returned to the regular City Council meeting at 8:40pm.

Mayor Knapp requested the City Clerk call roll for those present.

PRESENT: Alderman Jim Busser, Alderman Phillip Peterson, Alderman Justin Grobe, Alderman Troy Boothe, Alderman Keith Chesnut and Alderman Randy Schoon. Also present was Attorney Tom Suits, Mayor Doug Knapp and City Clerk Sydney Bartelt.

ABSENT: None.

Consideration & Possible Action on the Hiring of an Employee for the Police Department.

Mayor Knapp stated he will appoint Brian Diaz as a 5th officer, contingent on Chief Cavanaugh and the City Council’s approval. Alderman Boothe made a motion to accept Mayor Knapp’s appointment of Mr. Brian Diaz as a full-time police officer, seconded by Alderman Chesnut. Mayor Knapp requested the City Clerk to call roll on the motion; Alderman Chesnut yes, Alderman Schoon yes, Alderman Busser yes, Alderman Peterson yes, Alderman Grobe yes, and Alderman Boothe yes. The motion carried.

Alderman Boothe made a motion for Officer Diaz’s start date to be September 18th with a starting rate of \$18.00, seconded by Alderman Chesnut. Mayor Knapp requested the City Clerk to call roll on the motion; Alderman Schoon yes, Alderman Busser yes, Alderman Peterson yes, Alderman Grobe yes, Alderman Boothe yes, and Alderman Chesnut yes. The motion carried.

OFFICIAL OATH OF DUTY:

At this time, Police Chief Kurt Cavanaugh gave the oath of duty to Brian Diaz.

Alderman Boothe made motion to adjourn the regular City Council meeting at 8:45 pm, seconded by Alderman Grobe. Ayes 6, nays 0. The motion carried.

ATTEST: _____

MAYOR: _____

CITY CLERK: _____

(SEAL)