

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY HALL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, OCTOBER 3, 2016.

INVOCATION:

Mayor Doug Knapp gave invocation.

PLEDGE OF ALLEGIANCE:

Mayor Knapp led the Pledge of Allegiance.

CALL TO ORDER:

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m. on Monday, October 3, 2016.

PRESENT: Alderman Jim Busser, Alderman Justin Grobe, Alderman Troy Boothe, Alderperson Cheryl Galor, Alderman Randy Schoon. Also present was Mayor Doug Knapp and City Clerk Susie Corbitt.

ABSENT: Alderman Phillip Peterson.

Alderman Phil Peterson arrived at 7:02pm.

APPROVAL OF THE 9/19/16 MINUTES OF THE REGULAR CITY COUNCIL MEETING:

Alderperson Cheryl Galor made a motion to approve the September 9, 2016 minutes of the regular city council meeting as presented, seconded by Alderman Troy Boothe. Ayes 6, nays 0. The motion carried by voice vote.

APPROVAL OF THE MINUTES OF THE 9/19/16 CLOSED SESSION MINUTES:

Alderman Randy Schoon made a motion to approve the 9/19/16 closed session minutes as presented, seconded by Alderman Troy Boothe. Ayes 6, nays 0. The motion carried by voice vote.

CORRESPONDENCE:

None.

COMMITTEE REPORTS:

Streets and Sidewalks:

None.

Finance & Ordinances:

Alderman Phil Peterson reported on 9/21/16 the City transferred \$8,338.99 from the TIF Fund Account into the TIF Developers Account and then wrote a check out of the TIF developers account in the amount of \$8,338.99 to the 107 E. Dixon Developer for the Dollar General. Then on 9/29/16 the City of Polo wrote a check out of the TIF Fund Account in the amount of \$7,000.00 in order to open a new money market account at the First State Bank Shannon Polo

titled, PNC, Inc Special Account in which this week we will be issuing a check to PNC for the City of Polo TIF agreement with PNC.

Buildings and Grounds:

Alderman Justin Grobe reported a building permit was issued for an alteration enclosure.

Police:

None.

Sanitation:

None.

Parks & Pool:

Alderman Cheryl Galor reported the swimming pool staff won \$25.00 for first place for their entry in the Polo Town & Country parade, which was deposited into the park savings account at the First State Bank Shannon-Polo. She reported the parks are still getting ready for winter, pool winterized except for toilets by Saunders Plumbing. Mark Ebert is putting the sidewalk forms in and is set to pour sometime this week. Mayor Knapp reported the flag poles have come in and will be installed in the next couple of weeks in the parks. The four flag poles were donated by William & Beverly Burkardt and Family.

Water & Sewer:

None.

City Clerk's Report:

Discussion held on the Illinois Municipal League Conference the City Clerk attended in Chicago last week.

Police Chief's Report:

Chief Christen reported that Mr. Jetter at 901 S. Division Avenue is now in compliance with the police request issued several weeks ago.

SAFETY AND ACCIDENT REPORTS:

None.

COMMENTS & QUESTIONS FROM THE PUBLIC:

Mr. Jon Miller was present on behalf of Crossroads Church reporting they are having their 5th annual trunk or treat event on October 26th from 5:30pm – 8:30pm in the church parking lot. They would like North Jefferson Avenue closed from East King Street to East Dixon Street along with using the city's electrical hook up in the parking lot for their bouncy house. Alderman Boothe asked Chief Christen for additional police coverage that evening, with Mr. Miller thanking him and reporting the ambulance service also will be there. Consensus of the Polo City Council is to allow this request.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

A. Consideration & Possible Action on a Request from Howard & Kathy Wragg to add a Caterer's Retailer License or Similar Liquor License to the City of Polo Code of Ordinance for a Classification and Limitation on Numbers.

Mrs. Kathy Wragg was present explaining she wants to apply for a state liquor license for a caterer retailer license since she has been doing an increase in catering services. The Illinois Liquor Control Commission informed her she has to have a license from the municipality in order to apply for one through the State of Illinois. This specific state liquor license is for a person who serves alcoholic liquors for consumption, either on site or off site, whether the location is licensed or unlicensed, as an incidental part of the food service part of food services. Prepared meals and alcohol liquors are sold at a package price agreed upon under contract. Attorney Suits stated the City of Polo special liquor license will only allow catering within the city of Polo. Attorney Suits will draw up a license so this can be addressed at the next meeting and prepare an ordinance for a first reading.

B. Consideration & Possible Action on Police Sergeant Shawn Knight's Employment Resignation.

Alderman Randy Schoon made a motion to accept the resignation of Sergeant Shawn Knight as of September 30, 2016, seconded by Alderman Troy Boothe. Ayes 6, nays 0. The motion carried by voice vote.

Mayor Knapp stated Sgt. Knight was a great police officer for the city and the schools along with the drug courts for Ogle County and we are going to miss him and wish him well as a correctional officer for Ogle County.

Alderman Troy Boothe made a motion to accept Mr. Shawn Knight's request to stay on with the Polo Police Department as a part time police officer, seconded by Alderman Jim Busser. Ayes 6, nays 0. The motion carried by voice vote.

C. Consideration & Possible Action on an Amendment to the 2016/17 Working Budget to Add a New T.I.F. Account Line Item for "PNC Inc. Special Account."

City Clerk Corbitt reported she had to set up a new money market as Alderman Peterson explained this evening for the PNC special account, in order to pay the first payment of the 60% of the property taxes they paid in the amount of \$6,555.15, so this has to be budgeted for this year with appropriate budget line items for revenues and expenditures.

Alderman Randy Schoon made a motion to amend the 2016/17 working budget to add the TIF PNC Inc, Special Account, seconded by Alderman Jim Busser. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderman Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes. The motion carried.

D. Consideration & Possible Action on Police Chief Christen Recommendation for Trick or Treat on October 31st from 5:00pm to 8:00pm.

Chief Dennis Christen recommendation is October 31st from 5:00pm to 8:00pm for trick or treat hours. Consensus of the Polo City Council is to allow this recommendation from Polo Police Chief Dennis Christen.

E. Consideration & Possible Action on an Estimate from Mr. Tris Brumbly in the amount of \$6,181.40 to Install a Wall in the City Building Located at 113 E. Colden Street.

Alderman Jim Busser reported when we bought the building at 113 E. Colden it was with the intention of separating it and adding heat to the front so the jetter could be stored there. He feels this estimate for a wall is fair, and is very happy with getting this building for the city. City Clerk Corbitt reported that the city has not received their certificate of insurance with the City of Polo as an additionally insured and until this happens Mr. Brumbly cannot start the work on the building.

Alderman Jim Busser made a motion accept Mr. Tris Brumbly's estimate to install a wall in the city building located at 113 E. Colden Street as presented in the amount of \$6,181.40, seconded by Alderman Troy Boothe. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes. The motion carried.

OTHER BUSINESS:

Mr. Mark Imfeld was present representing Blackhawk Trailways, thanked the City Council for allowing them to come into Polo reporting 443 vehicles came in this year and went to various places to eat and get fuel, and they could not have been any better received than he had expected. The Dixon Park District pilot program for the use of UTV's on the Joe Stengel trail expired on October 1, 2016, but they are looking at April 1 through October 31, 2017 for next year. He looks for the permit revenues to triple next year due to the popularity of this program. Mr. Imfeld asked if there are any concerns from the council, with none given. He said this is a big deal, the city of Polo along with the Dixon and Polo parks have been unbelievable. The interaction with the people on the trails walking, jogging or riding bikes has been very good and he hopes the Polo City Council allows them again next year. Mrs. Kathy Wragg was present stating as a business this group has benefited her and that their "Shop with a Cop" program is so beneficial in that they will do a fundraiser that will be benefiting both the Dixon and Polo Food Pantries this year. Mrs. Wragg thanked Mr. Imfeld for all he has done at this time.

Alderman Randy Schoon reported the need for a new Smatic panel control at a cost of \$5,700 to repair, that we cannot approve this evening, but will be on the next agenda. He went on to report Mr. Mumford has no control on the oxidation ditches right now with this panel not working.

Mr. Marv Bushman was present expressing concerns with the trucks in the driveway and a car that he has had covered up at 901 S. Division Avenue, stating he pulled one truck forward then pulled the other further, but it is still an issue that obstructs the view at the intersection. He reported at 209 W. Provost with a vehicle that is sitting off the alley that has not been moved in months and if a snow plow would have to go through the alley it could not at this time. He questioned why he has a couch sitting out and the garbage totes sitting out all week that are never brought back in. Mr. Bushman reported the couch sat in the street for two weeks and now is pulled off, but still on the city easement property. Mr. Bushman did thank the city for what we have done to this point, but stated there still needs to be more done and questioned why we have these laws if we do not enforce them.

Attorney Suits reported that the City of Polo Code of Ordinance: 90.04 IMPOUNDING BY POLICE reads: “ (A) When a motor vehicle or other vehicle is abandoned on a highway in this municipality 48 hours or more, its removal by a towing service may be authorized by order of the Chief of the Police Department. Also the ABANDONED VEHICLE reads: All motor vehicles or other vehicles in a state of disrepair rendering the vehicle incapable of being driven in its condition; or any motor vehicle or other vehicle that has not been removed or used for 48 consecutive hours or more and is apparently deserted.” Attorney Suits explained this might need to be tightened up in a nuisance ordinance.

Attorney Suits stated a nuisance ordinance needs to be addressed by a committee appointed by the mayor. Mayor Knapp stated Alderman Phil Peterson will be the chair with co-chair Troy Boothe and possibly ask a fireman to be on the committee and anyone else they want.

Alderman Jim Busser made a motion to go into closed session to discuss employee hiring, firing, compensation, discipline-Section 2 (c) (1), and sale or lease of real estate-Section (c) (6). at 7:37pm, seconded by Alderman Troy Boothe. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes. The motion carried.

The City Council adjourned out of the regular session meeting while in closed session at 8:02pm on October 3, 2016.

Respectfully submitted,
Susie Corbitt, MMC