

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO HELD IN THE CITY COUNCIL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE., POLO, ILLINOIS, NOVEMBER 3, 2014.**

**INVOCATION:**

Mayor Knapp gave invocation.

**PLEDGE OF ALLEGIANCE:**

Mayor Knapp led the Pledge of Allegiance.

**CALL TO ORDER:**

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m. on Monday, November 3, 2014.

**PRESENT:** Alderman David Aceberg, Alderperson Louise Hall, Alderman Jim Busser, Alderman Troy Boothe, Alderperson Cheryl Galor, Alderman Randy Schoon. Also present was Mayor Doug Knapp, City Attorney Tom Suits and City Clerk Susie Corbitt.

**ABSENT:** None.

**APPROVAL OF THE 10/20/14 MINUTES OF THE REGULAR CITY COUNCIL MEETING:**

Alderman Dave Aceberg made a motion to accept the minutes of the 10/20/14 regular city council meeting as presented, seconded by Alderman Randy Schoon. Ayes 6, nays 0. The motion carried by voice vote.

**APPROVAL OF THE 10/20/14 CLOSED SESSION MINUTES:**

Alderman Troy Boothe made a motion to accept the minutes of the 10/20/14 closed session meeting minutes as presented, seconded by Alderperson Cheryl Galor. Ayes 6, nays 0. The motion carried by voice vote.

**CORRESPONDENCE:**

City Clerk Corbitt read a letter from Christopher Rademacher, Superintendent of Polo Community Unit School District #222. The Polo School District Crisis Team has reviewed the District Crisis Intervention Plan and would like to include city hall as the site they would use to brief the news media in the event of a crisis. Kurt Cavanaugh has been assisting the school and recommended a site away from the students. They would like to include city hall as a meeting point for any media if needed. After discussion consensus of the City Council is to allow this to be added to their plan.

**COMMITTEE REPORTS:**

**Streets and Sidewalks:**

None.

**Finance & Ordinances:**

Alderperson Louise Hall reported the City invested in a new 12 month CD in the amount of \$100,000.00 for the Water and Sewer Department at the First State Bank Shannon Polo Lake Carroll on October 28th. The City closed out the DCEO Wet Pit Account and deposited \$28,856.93 on October 28<sup>th</sup> into the General Fund Checking Account at the First State Bank Shannon Polo Lake Carroll.

**Police:**

None.

**Sanitation:**

None.

**Buildings and Grounds:**

Alderman Jim Busser reported building permits issued for a roof over a porch, a shed, moving of a garage door and a demolition of a house.

**Parks & Pool:**

None.

**Water & Sewer:**

Alderman Randy Schoon reported that Strand Engineers will run the legal advertizing for the bid opening in the paper for the Aerobic digester covers on Thursday, November 6<sup>th</sup> with the Sauk Valley News Media and then also on line with the contractors various sites they use for advertizing.

The bid opening for the Aerobic digester covers will be held at 10am on November 20<sup>th</sup> in city hall. Then the bid letting will be awarded at the 12/1/14 city council meeting.

**City Clerk's Report:**

City Clerk Corbitt reported she has submitted the water and sewer reports requested by Willett, Hoffman and Associates in order to submit the paperwork for the USDA Rural Development for the application for the grant and loan for the South Congress lift station replacement, sanitary sewer rehabilitation work and sludge beds.

Clerk Corbitt will be meeting with Lorali Heintzelman this Thursday for several hours who is also Mr. Hansen's contact for the possible grant. The meeting is for a review of the Polo Economic Development Corporations low interest revolving loans that they have with USDA Rural Development. Clerk Corbitt has been working with Mrs. Heintzelman for the last four years through this program. She also reported that the bill for the liability insurance came in at \$62,671.00 from the Illinois Municipal League Risk Management Association. There are several pay options with the best to pay \$61,730.93 by November 21, 2014, which is a \$940.07 savings or a 1.5% discount. Consensus of the council is to pay the \$61,730.93 with the approved bills on November 17th.

**Police Chief's Report:**

None.

**SAFETY AND ACCIDENT REPORTS:**

None.

**COMMENTS & QUESTIONS FROM THE PUBLIC:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**A. Consideration & Possible Action on Ordinance 14-13, the 2014 Tax Levy.**

Ordinance 14-13, the 2014 tax levy was presented to the City Council in the amount of \$312,602.00, this is \$12,814.00 over last year's tax levy. Clerk Corbitt would like to move \$5,000.00 out of the proposed insurance line item dropping it to \$63,000.00, adding \$2,000.00 to the Social Security to make that \$47,000.00 and \$3,000.00 to the IMRF to make that line item \$63,000.00. The City Council accepted the first reading of Ordinance 14-13, the 2014 tax levy with the recommended changes.

B. Consideration & Possible Action on Recommendations from the Polo Zoning Board of Appeals for Possible Amendments to the Polo Code of Ordinance for Chapters 150, 151 and 152.

Mayor Knapp stated everyone has copies of the recommended changes, but we are not acting on this tonight and will address any questions or concerns you may have at the next city council meeting on November 17th.

C. Consideration & Possible Action on Ordinance 14-14, an Ordinance Enacting & Adopting Supplements to the Code of Ordinance for the City of Polo.

Alderman Dave Ackeberg made a motion to accept the supplements for codification from American Legal Publishing to the City of Polo Code of Ordinances as presented, seconded by Alderperson Louise Hall. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Randy Schoon yes, Alderman David Ackeberg yes, Alderperson Louise Hall yes, Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes. The motion carried.

D. Consideration & Possible Action on the Possible Promotion & Pay Increase for City Employee's in the Water & Sewer Departments.

Mayor Knapp stated we will be going into closed session to discuss this matter and possibly returning back into the open meeting for action.

**OTHER BUSINESS:**

None.

Alderman Troy Boothe made a motion to adjourn out of the regular City Council meeting into closed session at 7:14p.m. to discuss Personnel Section 2 (c) (1) employee hiring, firing, compensation, discipline and performance, seconded by Alderperson Cheryl Galor. Mayor Knapp requested the City Clerk call roll on the motion; Alderman David Ackeberg yes, Alderperson Louise Hall yes, Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes. The motion carried.

Mayor Knapp re-opened the regular City Council meeting at 8:04p.m. after returning from closed session requesting the City Clerk call roll for those present.

**PRESENT:** Alderman Dave Ackeberg, Alderperson Louise Hall, Alderman Jim Busser, Alderman Troy Boothe, Alderperson Cheryl Galor, Alderman Randy Schoon. Also present was Mayor Doug Knapp, City Attorney Tom Suits and City Clerk Susie Corbitt.

**ABSENT:** None.

Mayor Knapp reported to those present that discussions have been held on the vacancy in the water and sewer department for the supervisor position that will be vacated on November 8<sup>th</sup> due to the retirement of Mr. Michael Gauthier.

Alderman Dave Ackeberg made a motion to offer the promotion to Mr. Mike Mumford as the new Water and Sewer Superintendent effective on November 8, 2014 at a salary increase of \$2.00 an hour and a re-evaluation at the end of a 12 month probation period, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion: Alderperson Louise Hall yes, Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Ackeberg yes. The motion carried.

Alderman Dave Ackeberg made a motion to transfer Mr. Tim Merrell to the water and sewer department effective on November 10, 2014 and to increase his pay by \$1.00 an hour to \$16.50 an hour and raise Cale Fry by \$.25 an hour to \$17.50 an hour effective 11/10/14, seconded by Alderman Randy

Schoon. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Jim Busser yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Aceberg yes, Alderperson Louise Hall yes. The motion carried.

At this time Alderman Dave Aceberg made a motion to amend the effective date for the pay increase for Mr. Merrell and Mr. Fry to 11/3/14, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion: Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Aceberg yes, Alderperson Louise Hall yes Alderman Jim Busser yes. The motion carried.

Mayor Knapp asked Mr. Mumford if he would be accepting the position as superintendent of the water and sewer department. Mr. Mumford replied he would be honored and will do the job to the best of his ability. Mayor Knapp thanked Mr. Mumford and congratulated him on the promotion and said we are all supporting him and wishing him well.

Alderman Dave Aceberg made a motion to amend the effective date for the pay increase for Mr. Mumford to 11/3/14, seconded by Alderman Randy Schoon. Mayor Knapp requested the City Clerk call roll on the motion: Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman David Aceberg yes, Alderperson Louise Hall yes Alderman Jim Busser yes, Alderman Troy Boothe yes. The motion carried.

Alderman Troy Boothe made a motion to adjourn out of the regular city council meeting at 8:17 p.m., seconded by Alderman Jim Busser. Ayes 6, nays 0. The motion carried by voice vote.

Respectfully Submitted,  
Susie Corbitt, MMC  
City Clerk