

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF POLO  
HELD IN THE CITY HALL CHAMBERS, CITY HALL, 115 S. FRANKLIN AVE.,  
POLO, ILLINOIS, NOVEMBER 7, 2016.**

**INVOCATION:**

Mayor Doug Knapp gave invocation.

**PLEDGE OF ALLEGIANCE:**

Mayor Knapp led the Pledge of Allegiance.

**CALL TO ORDER:**

Mayor Knapp called the regular meeting of the Polo City Council to order at 7:00p.m. on Monday, November 7, 2016.

**PRESENT:** Alderman Jim Busser, Alderman Phillip Peterson, Alderman Justin Grobe, Alderman Troy Boothe, Alderperson Cheryl Galor, Alderman Randy Schoon. Also present was Attorney Tom Suits, Mayor Doug Knapp and City Clerk Susie Corbitt.

**ABSENT:** None.

**APPROVAL OF THE 10/17/16 MINUTES OF THE REGULAR CITY COUNCIL MEETING:**

Alderman Randy Schoon made a motion to approve the October 17, 2016 minutes of the regular city council meeting, seconded by Alderperson Cheryl Galor. Ayes 6, nays 0. The motion carried by voice vote.

**APPROVAL OF THE MINUTES OF THE 10/17/16 CLOSED SESSION MINUTES:**

Alderman Troy Boothe made a motion to approve the 10/17/16 closed session minutes as presented, seconded by Alderman Jim Busser. Ayes 6, nays 0. The motion carried by voice vote.

**CORRESPONDENCE:**

None.

**COMMITTEE REPORTS:**

**Streets and Sidewalks:**

None.

**Finance & Ordinances:**

None.

**Buildings and Grounds:**

Alderman Justin Grobe reported a building permit issued for a front window replacement.

**Police:**

None.

**Sanitation:**

None.

**Parks & Pool:**

None.

**Water & Sewer:**

Alderman Randy Schoon reported that the City received a check from Cannon Cochran Management Insurance Company in the amount of \$6,405.00 for the damaged Simatic monitor & software panel at the water and sewer plant that we approved purchasing at the last meeting. This was minus the \$500.00 deductible. He also reported the City will be flushing water hydrants tomorrow and Wednesday of this week.

**City Clerk's Report:**

City Clerk Corbitt reported she has been able to get a free service at the city's newly purchased building located at 113 E. Colden Street with Nicor Gas, which places this building into our franchise agreement between the City of Polo and Nicor Gas for them having gas lines in our parkways. She also reported she received a certified letter on the change in one of the developers names for the Dollar General TIF agreement from Robert Miller, 107 E. Dixon, Polo LLC to Millco-Atwater LLC, an Illinois Limited Liability Company.

**Police Chief's Report:**

None.

**SAFETY AND ACCIDENT REPORTS:**

None.

**COMMENTS & QUESTIONS FROM THE PUBLIC:**

None.

**UNFINISHED BUSINESS:**

A. Consideration & Possible Action on Ordinance 16-09, an Amendment to the Polo Code of Ordinances to Chapter 112; 112.01 Definitions, 112.15 Classifications of License & Fees, 112.16, Limitation on Numbers to be Add a Class I Liquor License for a Caterer-Retailer.

Alderman Cheryl Galor made a motion to approve ordinance 16-09, an amendment to the Polo Code of Ordinances to chapter 112 to add a Class I liquor license for a Caterer-Retailer license, seconded by Alderman Troy Boothe. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Phillip Peterson yes, Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderman Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes. The motion carried.

**NEW BUSINESS:**

A. Consideration & Possible Action on an Intergovernmental Agreement between the City of Polo and the Polo School District #222, for Use of the Ball Diamonds at Millard Deuth Park.

Chirs Rademacher was present requesting an intergovernmental agreement between the city and the school district. Mayor Knapp asked the aldermen to look this over and get back to

Attorney Tom Suits and see if we want to enter into this at the next meeting. Alderperson Galor stated she would like to see this go to the park board to review and have them make a recommendation to the City Council. Attorney Suits stated he does have some changes that need to be addressed. Park Board Chairperson Larry Loomis was present stating this is a possible sovereign of city property and he feels the City should make this agreement, not the Park Board. He said they do not have the authority to do this. Attorney Suits stated the Park Board has control of the land and he feels they need to meet to discuss this and make a recommendation to the City Council.

#### B. Consideration & Possible Action on Ordinance 16-10, the 2016 Tax Levy.

City Clerk Corbitt reported the assessed taxable value is \$22,294,942.00 for Polo. This proposed tax levy increase might increase a \$70,000.00 property by \$12.00 and a \$100,000.00 property by \$15.00. However there are a number of other variables that should be considered, such as additional exemptions. Mr. Doug Farley the Buffalo Township Tax Assessor feels with a complete review, the increase would be a bit less.

City Clerk Corbitt explained after receiving the CCMSI insurance bill which is under what was expected for this year she moved \$2,000.00 out of the insurance line item on the tax levy and placed that \$2,000.00 in the social security line item, so the total amount did not change from the last meeting.

The Polo City Council accepted the first reading of Ordinance 16-10, the 2016 tax levy in the amount of \$333.603.00.

#### C. Consideration & Possible Action on the 2017 Illinois Municipal League Risk Management Association bill for; Workman Compensation, Auto Liability & Comprehensive General Liability, Portable Equipment, Auto Physical Damage & Property Damage.

The City received their annual bill for the 2017 year from the Illinois Municipal League in the amount of \$67,643.00, if paying the early pay option with a 1% discount the cost would be due on 11/23/16 in the amount of \$66,966.57. She reported the new building on East Colden Street is included in this; however the new PD truck is not.

Alderman Randy Schoon made a motion to approve the early pay option to the Illinois Municipal League Risk Management Association in the amount of \$66,966.57 to be paid by 11/23/16 for the workman compensation, auto liability, comprehensive general liability, portable equipment, auto physical damage and property damage coverage, seconded by Alderperson Cheryl Galor. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Justin Grobe yes, Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes. The motion carried.

#### D. Consideration and Possible Action on a Request from Mr. & Mrs. Jim Busser and Mr. Charlie Schmidt for a Vacation of the Old Railroad Property East of 602 N. Adams Avenue, Owned by the City of Polo.

Mr. and Mrs. Jim Busser and Mr. Charlie Schmidt have a request to vacate the old railroad property east of 602 N. Adams Avenue equally. Mr. and Mrs. Busser have recently purchased the vacant property at 502 N. Adams Ave. and Mr. Schmidt owns the property east of this old railroad currently owned by the City of Polo. Consensus of the Polo City Council is to approve this. Attorney Suit's will need to draft an ordinance to proceed with this vacation request from Mr. and Mrs. Jim Busser and Mr. Charlie Schmidt.

E. Consideration & Possible Action on Police Chief Dennis Christen Request to Step Down from the Office of Chief of Police and to fill the Vacancy Left by Sergeant Shawn Knight's Resignation.

The Mayor and City Council has received a letter of request from Chief Dennis Christen to step down from the Police Chief position and fill the vacancy left by Sergeant Shawn Knight, in which Mayor Knapp read the letter. Mayor Knapp stated you are an exemplary officer and he respects him and appreciates this that Mr. Christen put aside what is best for the City of Polo.

Mayor Knapp stated he will accept this request and appoint Dennis Christen as our Sergeant of the Polo police department. Alderman Troy Boothe made a motion to accept Mayor Knapp's appointment of Dennis Christen to step down as Police Chief to the Police Sergeant, seconded by Alderman Randy Schoon. Ayes 6, nays 0. The motion carried by voice vote.

F. Consideration & Possible Action on Mayor Knapp's Appointment of Mr. Kurt Cavanaugh as the Polo Chief of Police.

Mayor Knapp thanked Troy Boothe for all the time and effort to make these changes. He went to Mr. Cavanaugh to do a study of the PD for his ideas to correct some of our deficiencies within the police department.

Mayor Knapp stated he will appoint Mr. Kurt Cavanaugh as the Polo Chief of Police and that Mr. Cavanaugh is a retired State Police officer, good family man and very knowledgeable which is a great asset for this department.

Alderman Troy Boothe made a motion to accept Mayor Knapp's appointment of Mr. Kurt Cavanaugh as the Polo Chief of Police, seconded by Alderperson Cheryl Galor. Ayes 6, nays 0. The motion carried by voice vote.

At this time City Clerk Susie Corbitt gave the City of Polo Official Oath of Office for the Polo Chief of Police to Mr. Kurt Cavanaugh. Alderman Boothe stated his first job is running the department and second to patrol.

G. Consideration & Possible Action on the Resignation of Polo Police Officer Rob Jasper.

Mayor Knapp reported the City has received a resignation letter from Mr. Rob Jasper as a Polo Police Officer and read his letter.

Alderman Randy Schoon made a motion to accept Mr. Rob Jasper's resignation letter effective as of November 6, 2016, seconded by Alderperson Cheryl Galor. Ayes 6, nays 0. The motion carried by voice vote.

H. Consideration & Possible Action on Filling the Vacant Full Time Polo Officer Position.

Mayor Knapp reported he will be appointing Mr. Tim Rockwood to the police department as the new full time officer, contingent on Chief Cavanaugh and City council approval. Mayor Knapp stated Mr. Rockwood is an excellent city worker and feels this will be a great fit for Mr. Rockwood and the citizens of Polo.

**OTHER BUSINESS:**

Mr. Marv Bushman was present reporting 901 S. Division is having their sales again and scrapping is going on. He questioned what is going to be done about this? Alderman Boothe stated he, Chief Cavanaugh and Sergeant Christen will look into this.

Mr. Bushman asked what is being done with several vehicles around town, one on Elkhorn with its license expired since 2014. He reported a truck across the street sitting the wrong way and

not licensed pointing to West Colden Street. Alderman Boothe thanked Mr. Bushman and asked Sergeant Christen to follow up.

Alderman Jim Busser made a motion to go into closed session to discuss Employee Hiring, Firing, Compensation, Discipline-Section 2 (c) (1) at 7:23pm, seconded by Alderman Troy Boothe. Mayor Knapp requested the City Clerk call roll on the motion; Alderman Troy Boothe yes, Alderperson Cheryl Galor yes, Alderman Randy Schoon yes, Alderman Jim Busser yes, Alderman Phillip Peterson yes, Alderman Justin Grobe yes. The motion carried.

The City Council adjourned out of the regular session meeting while in closed session at 7:54pm on November 7, 2016.

Respectfully Submitted,  
Susie Corbitt, MMC